



**NEW TRIER ROWING CLUB
CHECK REQUEST VOUCHER**

Please complete all information below and attach receipts for processing and payment.
Submit to:

Diane Phillips
c/o New Trier Rowing Club
1001 Green Bay Road #118, Winnetka IL 60093
847-420-5682
NTRCTreasurer@gmail.com

Date: _____

Your Name & Telephone or E-mail:

Make Check Payable To: _____

Check Dollar Amount: _____

Deliver Check To (Name & Complete Address):

Activity, Committee or Regatta Name: _____

DATE OF EXPENSE	DESCRIPTION	AMOUNT
	TOTAL REQUESTED	

Date Submitted: _____ **Date Paid:** _____ **Check #** _____