



# ELECTIVE COURSE FOR MAJOR CREDIT 2019-20

**Contract deadline:** 1<sup>st</sup> Semester or Full Year Courses: September 18, 2019  
2<sup>nd</sup> Semester courses only: February 19, 2020

*Please print legibly in ink.*

**Student's Name** \_\_\_\_\_ **ID#** \_\_\_\_\_ **Adviser** \_\_\_\_\_

**Class:** FR SOPH JR SR

**Department:** *Please check one:*

Applied Arts \_\_\_\_\_ Art \_\_\_\_\_ Business Education \_\_\_\_\_ Social Studies – Speech & Debate \_\_\_\_\_

Music & Theatre \_\_\_\_\_ English – Media & Journalism \_\_\_\_\_

Course Title	Course #	Section #	Full Yr.	Sem. 1	Sem. 2	Teacher's Name
--------------	----------	-----------	----------	--------	--------	----------------

**Please discuss the request with the adults listed below. Signatures and approval should be gathered in the order indicated. The requirements for your specific course are either attached, available on the department website, the class Canvas site, and/or from the instructor.**

**The following needs to occur in the order listed.**

1. **Teacher** - The student has discussed the expectations for major credit with the teacher.

*Teacher's Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

2. **Adviser** - The adviser has received notification from the parent/guardian approving the move to major credit.

*Adviser's Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

3. **Case Manager** (if applicable) – Notification that an additional major credit elective course will be added.

*Case Manager's Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

4. **Department Chair** – Final approval for major credit

*Department Chair Signature* \_\_\_\_\_ *Date* \_\_\_\_\_

**Please submit completed application to Admin Services - Rm. 213 Winnetka**