

FREEDOM OF INFORMATION ACT (FOIA) REQUEST LOG

June 2018-May 2019

Request Date	Log Number	Summary of Information Requested	Date Responded	Response Status
6/2/18	FOIA18-031	This matter was considered by the Illinois Public Access Counselor ("PAC"), and a non-binding opinion (PAC 46850) held that the names of the individuals were properly withheld under 140ILCS 7(1)(c). I believe that the PAC did not appropriately consider this matter, and reached an erroneous conclusion, in part, because of the sheer volume of documents provided. Therefore, I request that the District provide me a copy of the attached correspondence, which includes the author's name.	6/6/18	Closed
5/26/18	FOIA18-032	I request that you provide me with any and all policies, guidelines, procedures, or any other documents that inform, describe, restrict, or otherwise relate to the conduct of contractors, instructors, or other individuals that provide instruction to District students or others at District facilities, for any and all departments that utilize such services. As an example, the Music Department allows private instructors to provide music instruction to District students, and others, during the school day utilizing school facilities.	6/5/18	Closed
5/28/18	FOIA18-033	<p>1. In FOIA 18-025 I requested all documents that "define the relationship between the District and the vendor." In reply, I received a document titled "Lobby Guard System Purchase Agreement.pdf," which indicates that the system will "operate in conformance with the System's documentation provided to Customer." However, I did not receive any "System documentation." As this documentation is integral to the Purchase Agreement, I would like to understand why it was not provided in response to my request.</p> <p>2. In FOIA 18-026, I requested data about system use. While I did not specifically state that I requested data for the entire lifetime of the system, I did make it clear that I was requesting data from any provider of this service, if providers had changed. It appears that the system has been in operation since 2008, but I have only been provided data for 2017 and 2018. Please clarify why there is no data available from 2008 to 2017.</p> <p>3. In FOIA 18-025, I requested that I be provided with the costs "associated with the provision" of the identity service. While I have been provided invoices from 2008, 2010, and 2016, it appears that records detailing ongoing system costs are absent. Specifically, I note that there appears to be an "Annual Subscription" charge for the system, as well as the purchase of consumables, such as visitor badges and key tags. However, I have not been provided with records describing these ongoing costs in the intervening years. Please clarify whether or not the District purchased annual updates or consumables in the intervening years, or whether the system's function was allowed to lapse.</p> <p>4. In FOIA 18-026, I requested any data on "false positive" or "false negative" identifications. The District responded that there were "no responsive records." However, the District indicated that one or two individuals were denied entry in 2017 and 2018. Is it the District's position that the District has no records on whether these individuals challenged the status of their identification, and the outcome of any such challenge?</p>	6/5/18	Closed
6/12/18	FOIA18-034	<p>1. Policies, procedures, requirements for the a.) granting of diplomas to both general and special education students; b.) granting of certificates of completion for general and special education students; 2. Policies and procedures for deviating from graduation requirements for general education students and special education students; 3. Policies and procedures, including any criteria, for accepting course credit from private schools; 4. List of private schools from which course credit has been accepted or not accepted by New Trier High School during the last five (5) school years; 5. Public records that support reflect or are related to the statements of New Trier administrators that New Trier gives high school diplomas to all special education students regardless of whether</p>	6/19/18 6/25/18	Extended Closed

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		they have met New Trier's graduation requirements; 6. Public records, that include, but are not limited to, policies and procedures, that reflect New Trier's practice of reflecting accommodations such as modification of course requirements for students on high school transcripts; 7. Public records, that include, but are not limited to, policies and procedures, that reflect New Trier's practice of eliminating 504 or other accommodations and incorporating them instead into a student's course level.		
6/12/18	FOIA18-035	When is the current superintendent contract due to end and what the length of the current superintendent's contract is, using terms of years.	6/15/18	Closed
6/15/18	FOIA18-036	Who the current superintendent is; when the current superintendent contract is due to end; and what the length of the current superintendent contract is, using terms of years.	6/15/18	Closed
6/18/18	FOIA18-037	The number of individuals identified as eligible for special education under the Individuals with Disabilities Education Act in District 203 during the 2015-2016, 2016-2017, and 2017-2018 school year; 2. the number of special education students identified in Paragraph 1 that were suspended during the 2015-2016, 2016-2017, and 2017-2018 school year; and 3. Redacted copies of all of the suspension letters issued for special education students during the 2017-2018 school year only.	7/2/18	Closed
6/28/18	FOIA18-038	The Contract and/or Vendor Services Agreement, including the budget breakdown (standard fee schedule and/or pricing schedule) between Hanover Research and New Trier Township High School District 203 for the 2014-2015, 2015-2016, 2016-2017, and 2017-2018 school years, and invoices received from Hanover Research for the 2014-15, 2015-16, 2016-17 and 2017-18 school years.	7/6/18	Closed
7/17/18	FOIA18-039	What robo-call system does New Trier use and how much do they charge.	7/24/18	Closed
7/19/18	FOIA18-040	Request any documents from the July 16, 2018 Regular Board Meeting related to the following agenda items: 7D, 9B, 9G and 9H.	7/26/18	Closed
7/26/18	FOIA18-041	Copies of redacted requests for IP grades for general education students for school years 2015-16, 2016-17 and 2017-18 along with information that reflects whether the request was approved/denied; copies of redacted requests for IP grades for special education students for school years 2015-16, 2016-17 and 2017-18 along with information that reflects whether the request was approved/denied; polices, procedures or other guidance on the "unplanned, challenging life circumstance[s]" that the IP grade option is meant to address.	8/2/18	Closed
7/31/18	FOIA18-042	Reports of athletes sustaining a concussion during a school-sponsored activity overseen by an athletic trainer or when the AD is made aware of a concussion sustained by a student during a school sponsored event for the 2017-18 school year.	8/14/18	Closed
8/7/18	FOIA18-043	Records showing all cases where New Trier Township High School District 203 paid a plaintiff or plaintiffs by verdict, settlement or satisfaction as the result of a sexual misconduct or sex/gender discrimination claim, from January 1, 2008 to the present; sexual misconduct and discrimination claims including, but not limited to, allegations of sexual harassment, sexual assault, rape, statutory rape, indecent exposure, obscenity, forcible sodomy, forcible fondling, disparate impact, retaliation related to sex or gender discrimination or misconduct, Illinois gender violence, and/or other sex- or gender-related allegations; records should include a case number; name of party paid; payment amount; fees and costs (if kept separately); the allegations in the case, and the specific department, agency, and/or	8/14/18	Closed

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		individual(s) involved in the litigation; records should also show all money paid to outside counsel in each case, including pending cases and cases with no settlement or judgment. The records should also include information about settlements or payments that did not involve a court of law. In addition, I am requesting all records of separation agreements and/or payments to individuals who stopped working with New Trier Township High School District 203 after being accused of sexual misconduct, harassment, or sex/gender discrimination.		
8/13/18	FOIA18-044	Regarding New Trier and its PE program: 1) Is swimming a required course; If yes, how many weeks in the pool and number of rotations (years of swimming) are required; do students have the option of testing out of the swimming requirement; If yes, what skills must the student demonstrate to successfully test out of the swimming requirement; does your swimming curriculum follow the Red Cross Learn to Swim program or another standard course; and does your swimming program utilize pre and post testing to assess skill levels and progress?	8/20/18	Closed
8/14/18	FOIA18-045	Any and all annual or multi-year contracts with firms for residency checks/truancy investigations with your school district for the past five (5) years.	8/20/18	Closed
8/14/18	FOIA18-046	It is my understanding that New Trier Township High School District 203 ("District") held an "All School Seminar" ("Seminar") on February 28, 2017. It is also my understanding that the District had received a significant amount of communication regarding this Seminar. I have previously requested, on February 27, 2017, and the District has provided, on March 9, 2017, documents regarding communications about this Seminar. I now request that the District provide a copy of any letters, email communications, petitions, or any other written correspondence or communications, from any individuals, including, but not limited to, parents, community members, or members of the press, regarding this Seminar, that may have been received after my prior FOIA request, and/or were not included in the original response to my prior FOIA request. Please note that I am not requesting any internal communications between or among District staff on this matter.	8/20/18	Closed
8/21/18	FOIA18-047	As it pertains to my request dated August 14, 2081, please limit the request to include any responsive records received and not included in your reply to my original request on February 27, 2017, through March 27, 2017. I am not requesting any internal communications between or among District staff on this matter.	8/28/18 9/5/18	Extended Closed
8/24/18	FOIA18-048	How many boys played high school football in 2017? What percent of them received free or reduced lunch? How many boys played high school football in 2012? What percent of them received free or reduced lunch? How many boys played high school football in 2007? What percent of them received free or reduced lunch? How many boys played high school football in 2002? What percent of them received free or reduced lunch? How many boys played high school football in 1997? What percent of them received free or reduced lunch?	8/28/18	Closed
9/18/2018	FOIA18-049	Copy of the SAT document with results for the District.	9/25/2018	Closed
9/19/2018	FOIA18-050	All FOIA requests received by the District since August 1, 2018 and any response records provided; all documents included in packets provided to board members in open session during regular board meetings since August 1, 2018 that have not been included on the BoardDocs online system; HEAT tickets with the numbers 105590,	9/26/2018	Closed

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		105591, 105592, 105593, 105594, 105595 and all related records, and any results in the possession of the District from the 2018 Illinois Youth Survey		
10/5/2018	FOIA18-051	Any and all documents, including but not limited to documents from Safeway Transportation, New Trier High School, and the Glenview Police Department, regarding or pertaining to a vehicle accident that occurred on October 4, 2018 at approximately 4:05 pm involving New Trier transition students [REDACTED] and [REDACTED] while being transported in a Safeway van.	10/5/2018	Closed
10/5/2018	FOIA18-052	All documentation but not limited to the October 4 car accident at the intersection of Canterbury Road and East Lake Ave in Glenview of Safeway Van in custody of [REDACTED] and [REDACTED]. Please provide the Wilmette Police report, Wilmette Fire Department and Paramedic report from ambulance #6, Safeway Transportation incident report, [REDACTED] incident report, any and all other NTHS staff members on the scene of the accident, and all report or communications from any and all other NTHS staff members with knowledge of the accident.	10/5/2018	Closed
10/16/2018	FOIA18-053	All documents in the possession or control of NTHS that Relate to the Accident (10/4/18), a copy of (i) the safety protocols of the "District, Safeway Transportation, and local emergency personnel" as such terms were used by [REDACTED] in her email of Thursday, October 4, 2018 timestamped at 6:21 pm addressed to [REDACTED], and (ii) any modifications made to the safety protocols since the date of the accident, all documents in the possession or control of NTHS that relate to the safety protocols, all documents in the possession or control of NTHS that relate to the procedures "which involve four components: the transportation company, 911, school, and parents", to the extent not requested in request #1 above, all documents in the possession or control of NTHS that relate to communications between any and all of the employees regarding the accident; to the extent not requested in request #1 above, all documents in the possession or control of NTHS that relate to a telephone phone call between [REDACTED] and [REDACTED] on October 5, 2018 at approximately 8:00 am, including, without limitation, all talking points, summaries, memoranda, electronic communications and handwritten notes; to the extent not requested in request #1 above, all documents in the possession or control of NTHS that relate to the telephone call(s) between [REDACTED] and [REDACTED] at the time that [REDACTED] was at the scene of the accident, including, without limitation, all summaries, electronic communications and handwritten notes; to the extent not requested in request #1 above, all documents in the possession or control of NTHS that relate to any posts on social media regarding the accident.	10/23/2018	Closed
10/16/2018	FOIA18-054	All Documents in the possession or control of NTHS that Relate to the Incident. To the extent not requested in Request No. 1 above, all Documents in the possession or control of NTHS that Relate to communications between any of the Employees regarding the Incident. To the extent not requested in Request No. 1 above, all Documents in the possession or control of NTHS that Relate to communications to and from Safeway regarding the Incident. To the extent not requested in Request No. 1 above, all Documents in the possession or control of NTHS that Relate to communications to, from or between the Board regarding the Incident. To the extent not requested in Request No. 1 above, all Documents in the possession or control of NTHS that Safeway sent, delivered, gave or transmitted to NTHS or Employees of NTHS regarding the Incident. To the extent not requested in Request No. 1 above, all Documents in the possession or control of NTHS that Safeway sent, delivered, gave or transmitted to	10/23/2018	Closed

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		NTHS or Employees of NTHS regarding the Safeway driver that was involved in the Incident. To the extent not requested in Request No. 1 above, all Documents in the possession or control of NTHS that Relate to any communications between [REDACTED] and [REDACTED] regarding the Incident, including, without limitation, all summaries, electronic communications and handwritten notes. To the extent not requested in Request No. 1 above, all Documents in the possession or control of NTHS that Relate to any posts on social media regarding the Incident.		
10/17/2018	FOIA18-055	Requesting a follow up to any and all NTHS staff incident reports from any and all NTHS Staff members present or having knowledge of the details regarding the October 4 Safeway Transportation car accident which my son [REDACTED] was involved in. For your convenience I have inserted my request statement detailed on the original FOIA form: "All documentation, but not limited to, the October 4 car accident at the intersection of Canterbury Road and East Lake Ave in Glenview of the Safeway van in custody of [REDACTED] and [REDACTED]. Please provide Wilmette police report, Wilmette Fire department and paramedic's report from ambulance #6, Safeway Transportation Incident report, [REDACTED] incident report, any and all other NTHS staff member on the scene of the accident, and all reports or communications from any and all other NTHS staff members with knowledge of the accident." In order to appropriately address all concerns at Friday, October 19 Transportation meeting, I request you please provide highlighted reports by end of today. I will accept electronic transmission today, followed by hard copies no later than tomorrow by end of business day.	10/24/2018	closed
11/1/2018	FOIA18-056	In the landmark court case, Federal Communications Commission v. Pacifica Foundation, the Supreme Court found that the government has an interest in shielding children from potentially offensive material. They also found Seven specific words to be considered indecent. Bad habits lead can lead to slip ups in the class room, so I am conducting a project to see if there is any prevalence of those seven words over email communication. In past FOIA'S New Trier has demonstrated the ability to filter emails by keywords and I am requesting to filter all staff emails by the seven words found to be indecent by F.C.C. Vs. Pacifica Foundations. The words are the following: 1 "[REDACTED]", 2. "[REDACTED]", 3. "[REDACTED]", 4. "[REDACTED]t", 5. "[REDACTED]", 6. "[REDACTED]", 7. "[REDACTED]". It is my hope, that this yields zero results and this project is not exclusive to New Trier. However, if any emails are found I request to see them (preferably digital copies).	11/1/2018	Closed
11/12/2018	FOIA18-057	I am seeking access to the evacuation and safety plans for students which would facilitated in the case of a threatening situation. I am looking for these documents in terms of natural disasters, intruders, and all other scenarios considered dangerous and threatening to students. I would like access to the dynamics of the plans covering in-school precautions and out-of-school evacuations, detailing the change in plan as a result of the renovation.	11/16/2018	Closed
11/21/2018	FOIA18-058	Copies of all bonds provided by Pepper Construction Company in connection with the construction project known as "SD 203 New Trier Summer 2018", located at New Trier D203, 385 Winnetka Ave, Winnetka, IL 60093.	11/29/2018	Closed
11/21/2018	FOIA18-059	1) All contracts entered into between New Trier School District 203 and Pepper Construction Company in connection with Project SD203-New Trier Summer 2018; 2) the name of any architecture firm that prepared plans or specs in connection with Project SD203-New Trier Summer 2018	11/29/2018	Closed

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12/4/2018	FOIA18-060	Pursuant to the Freedom of Information Act and the Illinois Educational Labor Relations Act, I am writing to request the following information electronically, preferably as an Excel file. Similar requests are being sent to districts throughout the state. This request, therefore, is not only in regard to employees in your district: The names of all non-certified support staff employed in New Trier Township High School District 203; their job titles; their date of hire; their work building and its address; the number of hours they are scheduled or have worked per week; the number of hours they are scheduled per year; their collective bargaining unit status(whether or not they are covered by a collective bargaining agreement and if they are in a bargaining unit, the name of the labor organization with which that unit is affiliated; and copies of any contracts the district has with subcontractors currently engaged in district support staff work (e.g. transportation services, food services, custodial services, etc.).	12/6/2018	Closed
12/14/2018	FOIA18-061	Any & all documents, permits, plans, contracts, letters, performance or surety bonds, correspondence, liens, waivers of liens, payment requests, payment sources (including any grant money), and the like produced by, received by or relied upon in any way by New Trier HS relative to the SD-203 New Trier Summer 2018 construction project between NTHS and Pepper Construction Company as general contractor, effective in or around April 3, 2018 and all related subcontractors, including but not limited to Chicagoland Paving Inc.	12/21/18	Closed
12/31/18	FOIA18-062	As of 12/31/18, total full time teachers/instructors, full time other staff, total full time staff (#1+#2). For Calendar years 2015, 2016, 2017, 2018, the name of any/all lawyers/law firms that represented your organization, the hourly rate(s) these lawyers/law firms charged your organization during each calendar year; the annual amount of money your organization paid each of these lawyers/law firms during each calendar year.	1/8/19	Closed
12/26/19	FOIA18-063	All contracts and bonding, surety, or similar information for Chicagoland Paving relative to the SD-203 New Trier Summer 2018 construction project between NTHS and Pepper Construction Company as a general contractor, effective in or around April 3, 2018 and all related subcontractors.	1/2/19	Closed
12/31/18	FOIA18-062	As of 12/31/18, total full time teachers/instructors, full time other staff, total full time staff (#1+#2). For Calendar years 2015, 2016, 2017, 2018, the name of any/all lawyers/law firms that represented your organization, the hourly rate(s) these lawyers/law firms charged your organization during each calendar year; the annual amount of money your organization paid each of these lawyers/law firms during each calendar year.	1/8/19	Closed
12/26/18	FOIA18-063	All contracts and bonding, surety, or similar information for Chicagoland Paving relative to the SD-203 New Trier Summer 2018 construction project between NTHS and Pepper Construction Company as a general contractor, effective in or around April 3, 2018 and all related subcontractors.	1/2/19	Closed
1/9/19	FOIA19-001	All student records, academic, disciplinary and records forwarded upon request (college, university, graduate, professional licensing, etc.) for: [REDACTED] grad class 2011, [REDACTED] grad class 2014, and [REDACTED] grad class 2016, [REDACTED].		Closed Student records

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				Forward to Student Services
1/28/19	FOIA19-002	Studies and reports on bullying at New Trier High School for years 2018-19, 2017-18, and 2016-17; and incidents reports, complaints, and other records referring to any alleged bullying or your handling of such incidents for the school years 2018-19, 2017-18, and 2016-17.	2/4/19 2/12/19	Extension Closed
1/22/19	FOIA19-003	Requesting information re: [REDACTED], DOB [REDACTED]. Did she take any course while a student that included shorthand and which type of shorthand was taught.	1/28/19	Closed Student record
2/27/19	FOIA19-004	Requesting all current employee/staff contact information, specifically, first & last name, position title, department, employment type, general office phone number, direct office phone number, business cell number if provided by New Trier, office fax, email address, office physical address, office mailing address.	2/28/19	Closed
2/28/19	FOIA19-005	The approximate number of bullying reports for the following school years: 2018-19, 2017-18, 2016-17.	3/7/19 3/14/19	Extension Closed
2/28/19	FOIA19-006	Contract for outsourced vendor custodial services.	3/1/19	Closed
3/19/19	FOIA19-007	A list of all faculty members/teachers retiring at the end of the 2018-19 school year.	3/20/19	Closed
3/19/19	FOIA19-008	Any bullying reports that have been created for the school year 2017-18.	3/26/19	Closed
3/19/19	FOIA19-009	Records of the two bullying incidents involving my child, [REDACTED], and; any and all reports that relied upon the above two bullying incidents.	3/26/19	Closed
3/19/19	FOIA19-010	All policies and procedures applicable to documenting reports of bullying at New Trier High School.	3/26/19	Closed
3/19/19	FOIA19-011	Names and email address of all teachers or administrator who are retiring in 2019.	3/20/19	Closed
3/26/19	FOIA19-012	Documents showing which school buildings in your district have a storm shelter that meets the minimum requirements of the ICC/NSSA Standard for the Design and Construction of Storm Shelters (ICC-500) and the National Storm Shelter Association, including the location of each shelter relative to its assigned school building. For those school buildings in New Trier Township High School District 203 that do not have a storm shelter that meets the minimum requirements described above, please provide me with documents showing how and where the children in each of those school buildings are to be sheltered, in case of a tornado emergency, including the location of each shelter relative to its assigned school building.	4/2/19	Closed
4//17/19	FOIA19-013	Record of all statements of support or opposition to Seminar Day 2017 the District received via email/text/phone/letter between January 1, 2017 and January 28, 2017, with a tally of how many came from outside of NT township.	4/23/19	Closed
4/18/19	FOIA19-14	Data on mental health sections of the most recent YRBS (youth risk behavior survey), specifically statistics on number of NT students reporting suffering with depression, anxiety and stress; YRBS data on students reported not using mental health resources at NT. The purpose of this request is for Junior theme.	4/22/19	Closed

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5/16/19	FOIA19-015	Requesting an electronic copy of Dr. Paul Sally's Superintendent contract with signed goals attached to the contract.	5/20/19	Closed
5/16/19	FOIA19-016	Updated senior (grad class 2019) and junior (class 2020) "directory information" as defined in 105 ILCS 5/34-18.	5/20/19	Closed
5/24/19	FOIA19-017	Most recent (2018-19 or 2019-20) textbook/e-book list for all mathematics courses (Levels 2, 3, 4) taught in grades 9-12, starting with Algebra I.	5/30/19	Closed
5/30/19	FOIA19-018	<p>1. All logs from August 1, 2015 to the present that detail the instances when students were placed in an isolated time out, seclusion, or any other type of confinement (referred to as "isolated time out" in the description below);</p> <p>2. All logs from August 1, 2015 to the present that detail instances when physical restraint was used. (referred to as "restraint" in the description below);</p> <p>3. The written record of each incident of isolated time out and/or restraint that occurred between August 1, 2015 to the present, including but not limited to the following information: The date of the incident; The beginning and ending times of the incident; A description of any relevant events leading up to the incident; A description of any interventions used prior to the implementation of isolated time out; A description of the incident and/or student behavior that resulted in isolated time out; A log of the student's behavior in isolated time out, including a description of the restraint techniques used and any other interaction between the student and staff; A description of any injuries (whether to students, staff, or others) or property damage; A description of any planned approach to dealing with the student's behavior in the future; A list of the school personnel who participated in the implementation, monitoring, and supervision of isolated time out; The date on which parental notification took place.</p> <p>4. The written notification to parents for each of the incidents of isolated time out and/or restraint from August 1, 2015 to the present, including but not limited to the date of the incident, a description of the intervention used, and the name of a contact person with a telephone number to be called for further information.</p> <p>For the purposes of the request, isolated time-out and physical restraint are meant as terms spelled out in the Illinois school code: "Isolated time out" means the confinement of a student in a time-out room or some other enclosure, whether within or outside the classroom, from which the student's egress is restricted. "Physical restraint" means holding a student or otherwise restricting his or her movements. "Physical restraint" as permitted pursuant to this Section includes only the use of specific, planned techniques (e.g., the "basket hold" and "team control").</p>		
6/4/19	FOIA19-019	<p>1. Copy of all private transportation service agreements or RFP documents for all vendors providing transportation services to the New Trier Township High School District 203</p> <p>2. Yearly or contractual expenditure for private transportation services if not including with line 1.</p>	6/10/19	Closed
6/6/19	FOIA-020	Bid package or ROI for the repair and replacement of doors, locks, door closers, associated hardware and wiring and security work performed by Anderson Locks for the New Trier District Schools for the last fiscal year up to and including June 2019; bidders list and contractor pre-job sign in sheets; copy of Anderson Locks Economic Disclosure Statement (EDS);and, If work is performed as a JOC then copies of the request and bid.		