



# NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203

Board of Education Policy 2-230

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## **BOARD OF EDUCATION**

### **PUBLIC PARTICIPATION AT BOARD MEETINGS**

At each regular and special Board of Education meeting, opportunity will be provided for members of the public and District employees to speak to the Board, subject to reasonable constraints.

The individuals appearing before the Board are expected to follow these guidelines:

1. Speakers are to make known their desire to address the Board of Education by filling out and submitting a request card at the start of the meeting. The card asks for the individual's name, address and phone number along with a brief indication as to the nature of the subject matter.
2. Speakers must abide by the rules of order governing such Board meetings. Individuals will be asked to identify themselves and are asked to confine their remarks to no more than three minutes at the designated time; this time limit may be altered at the discretion of the presiding officer.
3. Normally, a maximum of thirty minutes will be allocated for this portion of the meeting; however, this time limit may be altered at the discretion of the presiding officer.
4. Comments which are substantially repetitive of comments made by preceding speakers should be presented as briefly as possible or through a spokesperson for a group.
5. The Board President shall have the authority to determine procedural matters regarding public participation not otherwise defined in Board policy.
6. Questions and comments should address the Board of Education as a whole only. No comments should be directed to an individual Board member, audience, principals, or other staff members.
7. The Board of Education will not entertain charges or complaints against individual employees by persons who address it during a Board meeting. Rather, a charge of complaint against an employee must be in writing and signed by the person who makes it, and the Board of Education will refer any such charge or complaint for appropriate review, taking into consideration the procedural due process rights of the individual in question.
8. Speakers shall conduct themselves with respect and civility toward others and otherwise abide by Board policy.

Petitions or written correspondence to the Board shall be presented to the Board in the next regular Board packet.

**Legal Reference: 105 ILCS 5/10-16**

**Revised: 12/12/77**

**Revised: 6/23/94**

**Revised: 8/24/98**

**Revised: 3/20/2006**

**Revised: 9/20/2010**

**Revised: 7/16/2018**

**Revised: 12/16/2019**