

**TOWNSHIP HIGH SCHOOL DISTRICT 203  
REGULAR MEETING OF THE BOARD OF EDUCATION  
July 27, 2009**

**New Trier High School - Northfield Campus  
Northfield Campus Cornog Auditorium & Multipurpose Room C-234,  
7 Happ Road, Northfield, Illinois  
Closed Session –6:00 p.m. Open Session – 7:30 p.m.**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, Northfield, Illinois, Cornog Auditorium & Room C234, on Monday, July 27, 2009 at 7:30 p.m.

**Members Present**

Mr. James B. Koch, President  
Ms. Wendy Serrino, Vice President  
Mr. Alan R. Dolinko  
Ms. Carol Ducommun  
Mr. F. Malcolm Harris  
Mr. Robert Merrick  
Mr. John Myefski

**Administrators Present at Table**

Dr. Linda L. Yonke, Superintendent  
Mr. Donald R. Goers, Associate Superintendent  
Mr. Matt Ottaviano, Assistant Principal –  
Winnetka Campus  
Ms. Jan Borja, Principal – Northfield Campus  
Mr. Timothy Hayes – Assistant Superintendent for  
Student Services  
Mr. Paul Sally – Assistant Superintendent for  
Academic Services

**Also Present**

Mr. John Neiweem, Director of Physical Plant Services; Mr. Paul Waechtler, Assistant Principal Northfield Campus; Mr. Chris Johnson, Director of Technology; Mr. Randy Oberembt, Athletic Director; Ms. Elizabeth Blodgett, NTESPA Co-President; Mr. Doug Springer; Mr. George Sanders, Director of Human Resources; Ms. Katherine Schindler, Assistant Principal for Student Services; Dr. Debbie Stacey, Director of Academic Services; Ms. Michele Slav, Director of Business Services; Ms. Laura Blair, Director of Communications and Alumni Relations; Mr. Jay Rosenberg, Faculty Association President; Mr. Jeremy Boscaccy, Department of Technology; Ms. Katie Okon, Pioneer Press; and members of the Community.

**CALL TO ORDER**

Mr. Koch called the Regular Meeting to order at 7:30 p.m. and asked for a motion to call the meeting to Open Session. Mr. Merrick moved and Mr. Dolinko seconded that the Board move from Closed Session to Open Session. Upon a roll call being taken, the members voted as follows:

AYE: Mr. Dolinko, Ms. Ducommun, Mr. Harris, Mr. Merrick, Mr. Myefski, Ms. Serrino, Mr. Koch

NAY: None

The motion passed unanimously.

**I. Minutes**

Mr. Koch requested a motion to approve the minutes for May. Mr. Harris moved and Mr. Merrick seconded that the Board approve the minutes of the Special Meeting of June 6, 2009 (open session), the Regular Meeting of June 8, 2009 (open and closed session) and the Special Meeting of June 22, 2009 (closed session). Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Ducommun, Mr. Harris, Mr. Merrick, Mr. Myefski, Ms. Serrino, Mr. Dolinko, Mr. Koch

NAY: None

The motion passed unanimously.

**II. Communications**

There were no Community members wishing to comment.

**III. Special Orders of Business**

**A. Student /Staff Recognition**

Mr. Koch welcomed the New Trier Varsity Baseball team and extended congratulations and praise to the entire team for their efforts in winning the Class 4A State Baseball Championship for 2009. Mr. Randy Oberembt, Athletic Director welcomed the students and introduced Head Varsity Baseball Coach Mike Napoleon. Coach Napoleon introduced assistant coaches Pete Drevline and Scott Klipowicz. Mr. Napoleon shared his thoughts on the season and playoffs and introduced each varsity player.

**B. Budget Hearing**

Mr. Goers noted that the 2009-10 Tentative Budget was approved at the June 8, 2009 Board Meeting and has been on public display since that time. Revenues and expenditures are reduced in the Final Budget compared to the Tentative Budget and Mr. Goers explained further details of these. Other documents included for review were the Executive Summary Report, the Line Item Budget and the Summary Budget. Mr. Goers noted that capital dollars for Northfield renovations were not included at this time. The Final Budget will be amended as needed after more specific information is known regarding the Northfield plans. Mr. Goers responded to Board members' questions. Mr. Koch invited questions from the public for the Budget Hearing. There were no questions put forth.

**C. Final Budget Approval**

Mr. Myefski moved and Mr. Dolinko seconded the motion that the Board approves the Resolution setting the Fiscal Year and Adopting the 2009-10 Budget, the Certificate of Revenue for the 2009-10 Budget, and the School District Budget Form. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Harris, Mr. Merrick, Mr. Myefski, Ms. Serrino, Mr. Dolinko, Ms. Ducommun, Mr. Koch

NAY: None

The motion passed unanimously.

The following estimate of amounts available in each fund represents the 2009-10 Final Budget:

Education Fund	\$ 76,264,301
Operations & Maintenance Fund	\$ 11,701,300
Transportation Fund	\$ 2,147,000
Municipal Retirement/Social Security Fund	\$ 2,720,000
Bond & Interest Fund	\$ 3,252,700
Capital Projects	\$ 1,771,100
Fire Prevention and Safety Fund	<u>\$ 2,900,000</u>
Total	\$100,756,401

**D. Report from Campus Principals and Assistant Superintendents**

Mr. Matt Ottaviano, Assistant Principal for the Winnetka campus, reported on the various activities at that campus for Dr. Tim Dohrer, who was attending a Project Zero Conference in Boston. Summer school has ended, with report cards to follow in the mail next week. The Online Book Sale begins this weekend and the Book Sale will take place next week, from August 3 to August 12, from 9 a.m. to 6 p.m. at the Winnetka campus. The Parents' Association Student Directory, a collaborative work with the records office, is nearing completion and should be ready for distribution in the first week of school.

Ms. Jan Borja welcomed Tim Hayes and Paul Sally, the two new Assistant Superintendents as well as Mr. Paul Waechtler the new Assistant Principal at the Northfield campus. Activity has been limited at Northfield, although the Adventure Program started today. This program facilitates the transitioning process for incoming freshmen.

Mr. Paul Sally, Assistant Superintendent for Academic Services, reported on the professional development program work being done by Dr. Debbie Stacey and Ms. Meg Beeler. Mr. Sally also noted the new teacher orientation being planned and research being done with Tim Hayes and Chris Johnson.

Mr. Tim Hayes, Assistant Superintendent for Student Services, reported on the transitioning of positions with Paul Waechtler as Paul begins his assignment as Assistant Principal. Mr. Hayes reported that the rest of the time was spent working on research, planning for 2009-10, and developing plans for the diversity program and ECGC.

#### **E. Performing Arts Department**

Mr. Tim Hayes introduced the coordinators for the Performing Arts Department, Ms. Anne James-Noonan and Ms. Nina Lynn. Ms. James-Noonan began with an overview of the Performing Arts programs, calendar and staff. Ms. Lynn reviewed the goals and mission of the department and presented a video of student testimonials and student perspectives. Both coordinators and Mr. Hayes responded to Board members' questions regarding student participation as well as department challenges of facilities, scheduling.

#### **F. Strategic Planning: Adviser System**

Mr. Tim Hayes, Ms. Katherine Schindler and Mr. Paul Waechtler presented an overview of the Adviser System. Ms. Schindler reviewed briefly the history of the adviser program and its original intent and the processes of adviser selection and adviser evaluation. Newly added is the opportunity for advisers to move with their adviser group to the Winnetka campus. Mr. Hayes reported on the Adviser Program audit which took place in November 2008 and May 2009. The introspective research provided for the establishment of philosophical goals for the program and identified traits developed through the adviser system.

Dr. Yonke thanked Mr. Hayes and Ms. Schindler for their work on this program with the Adviser Chairs and specifically commented on the importance of assessment of the system, feedback and continuing development of the program. Further discussion followed with additional comments and questions from Board members.

#### **G. Facilities Planning**

Mr. Don Goers reviewed the Board's authorization at the June 2009 meeting for the architectural firm of Perkins + Will to move forward with schematic design work towards a possible referendum and to move ahead with the operational plans for Northfield's B building, formerly leased by Stepan. Mr. Goers reported on the receipt of Proposal Letters for Architectural and Engineering Services from Perkins + Will for the Winnetka and Northfield Campus Additions and Renovations Program. Board discussion followed on the definition of schematic design and the architectural fees involved. Mr. Dolinko requested further information on the issue of reimbursement of expenses and the need to approve the letters at this time. It was agreed to authorize the Proposal Letters subject to the resolution of the reimbursable expenses. Mr. Dolinko moved that the Board approve the Proposal Letters from Perkins + Will as presented subject to the issue contained in those letters entitled Reimbursement of Expenses paragraph E, and the categorization of those expenses being resolved to the Associate Superintendent's satisfaction. Ms. Serrino seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Merrick, Mr. Myefski, Ms. Serrino, Mr. Dolinko, Ms. Ducommun, Mr. Harris,  
Mr. Koch

NAY: None

The motion passed unanimously.

Mr. Goers noted the Proposal Letters will be resolved, corrected documents will be sent out to all Board members, and then the agreements will be processed to execution.

#### **IV. Routine/Recurrent Items (consent agenda)**

*- Bill List for the Period, June 1 – 30, 2009*

*-Intervene on Property Tax Appeals*

*-Closed Session Records*

Mr. Goers presented the Bill List for the period June 1-30, 2009, which is also the final comprehensive report for the fiscal year. He reported that most capital projects have been completed. A resolution for approval of the interventions on property tax appeals was also presented for Board approval as well as a resolution to open the Closed Session minutes from a year ago and destroy the Closed Session and Special Meeting tapes of two years ago per state regulation. Mr. Goers responded to Board members' questions and noted the unusual economic circumstances which have generated the high number of property tax appeals. Ms. Ducommun moved and Mr. Merrick seconded the motion that the Board approve the Bill List for the period June 1-30, 2009 and the resolution

authorizing intervention in pending property tax assessment appeals, that the Board approve the opening of the Closed Session Minutes of January 2008 through June 2008, and that the Board approve the motion to destroy the Closed Session and Special Meeting tapes of July 2007 through December 2007. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Myefski, Ms. Serrino, Mr. Dolinko, Ms. Ducommun, Mr. Harris, Mr. Merrick, Mr. Koch

NAY: None

The motion passed unanimously.

## V. Board Member Reports

Ms. Ducommun announced the selection of Ronna Gordon( Winnetka)and Betsy Helmer (Kenilworth) as Co-Presidents for the freshmen class parents of the Parents' Association. She looks forward to their involvement in this very important organization.

## VI. Administrative Items

### A. Personnel Report

Dr. Yonke presented the Personnel Report which contains a number of faculty appointments and some Change of Status and resignation notifications. Dr. Yonke also noted the additional Side Letter Agreement Proposal with the New Trier Education Support Professional Association, which provides a process for advancement based on in-house, skill-based professional development enabling Grade 5 and 6 assistants to advance one grade on the pay scale. This opportunity will offer greater job satisfaction and performance, benefitting both the individual and the school. Mr. Merrick moved that the Board approve the Personnel Report and Addendum as presented. Mr. Myefski seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Serrino, Mr. Dolinko, Ms. Ducommun, Mr. Harris, Mr. Merrick, Mr. Myefski, Mr. Koch

NAY: None

The motion passed unanimously.

## VII. Business Reports

- *Financial Reports for June 2009*
- *Budget Status Report*

Mr. Goers reviewed the financial summary reports for June 2009 and the end of the fiscal year report. Mr. Goers also detailed the expenditure and revenue line items with explanation.

## VIII. Board of Education

### - Calendar of Events

Dr. Yonke noted the events taking place before the next Board meeting, which include an August 12 all day meeting with School Leaders; New Teacher Orientation on August 14, 17 and 18; and the Opening Institute Day on August 20. All students will return for the start of school on Monday, August 24.

- **Board Members' Requests for Information and Staff Research and Suggested Agenda Items**  
There no requests for information.

## IX. Communications – Citizens' Comments

There was no one wishing to comment.

### Adjournment

Mr. Dolinko moved and Mr. Merrick seconded the motion that the meeting be adjourned. Mr. Koch adjourned the meeting at 9:10 p.m.

Respectfully submitted,

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Lou Anne Kelly, Secretary

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James B. Koch, President