

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203
REGULAR MEETING OF THE BOARD OF EDUCATION
February 17, 2015
New Trier Township High School
7 Happ Road, Room C234
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, and Room C234 on Tuesday, February 17, 2015 at 6:30 p.m.

Members Present

Mr. Alan R. Dolinko, President
Mr. F. Malcolm Harris, Vice President
Mr. Peter Fischer
Ms. Lori Goldstein
Mr. Patrick O’Donoghue
Mr. Greg Robitaille

Administrators Present

Dr. Linda L. Yonke, Superintendent
Ms. Cheryl Witham, Assistant Superintendent
for Finance & Operations
Mr. Timothy Hayes, Assistant Superintendent
for Student Services
Mr. Paul Sally, Assistant Superintendent
for Curriculum & Instruction
Ms. Denise Dubravec, Principal – Winnetka Campus
Mr. Paul Waechtler, Principal – Northfield Campus

Members Absent

Mr. John Myefski

Also Present

Ms. Niki Dizon, Director of Communications; Mr. George Sanders, Director of Human Resources; Ms. Ellen Ambuehl, Director of Special Education; Mr. Gerry Munley, Assistant Principal, Winnetka Campus; Mr. Scott Williams, Assistant Principal, Winnetka Campus; Mr. Peter Tragos, Assistant Principal, Northfield Campus; Mr. Christopher Johnson, Chief Information Officer; Mr. Randy Oberembt, Athletic Director; Mr. Todd Maxman, President, New Trier Township Education Association, Social Studies Department; Mr. Spiro Bolos, Social Studies Department; Mr. Dave Conway, Northfield Campus Facilities Manager; Mr. Steve Linke, Winnetka Campus Facilities Manager; Mr. Steve Belford, Business Education Department; Ms. Hilerre Kirsch, Speech & Theatre Department; Ms. Katie Kritek, Kinetic Wellness Department; Mr. Dan Paustian, Social Work Department Coordinator; Mr. Gary Schubert, Modern & Classical Languages Department; Mr. Eric Johnson, Technology Department; Ms. Jeannie Logan, Social Studies Department; Ms. Elizabeth Blodgett, New Trier Educational Support Professionals Association; Mr. Robert Martinelli, Pepper Construction; Ms. Pat Sumrow, Winnetka Campus Project Facilitator; Ms. Cathy Albrecht, Ms. Karen Culatta, Chicago Tribune; members of the press and community.

BUSINESS MEETING

I. CALL TO ORDER – 6:30 p.m.

Mr. Dolinko called the Regular Meeting of the Board of Education to order at 6:30 p.m. Roll call was taken. All members were present except for Mr. Myefski. Mr. Dolinko asked for a motion to move to Closed Session. Mr. Fischer moved and Ms. Goldstein seconded the motion that the Board adjourn to closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. Harris, Mr. O’Donoghue, Mr. Robitaille, Mr. Fischer, Mr. Dolinko

NAY: None

The motion passed.

Adjournment to Closed Session – 6:33 p.m.

II. Closed Session – 6:30 p.m. — A201A

The Closed Session meeting adjourned at 7:21 p.m.

BUSINESS MEETING

III. Open Session – 7:30 p.m. – C234

Mr. Dolinko re-called to Order the meeting of February 17, 2015 of the New Trier High School Board of Education at 7:32 p.m. and welcomed those in attendance. Roll call attendance was taken and all Board members were present except for Mr. Myefski. Mr. Dolinko noted that the Board had returned from a Closed Session meeting. He announced that if anyone wished to address the Board during the Citizen's Comments part of the agenda, he or she would need to fill out a yellow Communications Request Form found on the table at the back of the room and pass it up to the Board table.

IV. Minutes

Mr. Dolinko requested a motion to approve the minutes of the December Regular meeting. Mr. O'Donoghue moved and Mr. Fischer seconded the motion to approve minutes of the Regular Meeting of the Board of Education held on January 20, 2014, closed and open session. Mr. Dolinko asked if there were any further comments or corrections to the minutes. None being presented, a roll call vote was taken and the members voted as follows:

AYE: Mr. O'Donoghue, Mr. Robitaille, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Dolinko

NAY: None

The motion passed unanimously.

V. Communications

Mr. Dolinko invited members of the Community to address the Board. No one came forward to speak.

VI. Special Orders of Business

A. Report from Campus Principals, Assistant Superintendents & Associate Superintendent

Mr. Paul Waechtler, Principal of the Northfield Campus, reported on the activities happening at the freshman campus which included the start of the second semester, course selections for our current freshmen as well as next year's freshmen, and the start of scheduling and the sectioning process. Mr. Waechtler highlighted dance programs that included Dance Day on Friday, January 30 at the Northfield Campus as well as the Northfield Dance Ensemble Showcase that same evening in the Cornog Auditorium. The Kinesis Dance Concert took place on Thursday, February 5 through Saturday, February 7 also in the Cornog. The Northfield Campus celebrated Black History Month with the Library honoring African-American artists, the English classes honoring African-American poets, and the Social Studies classes making connections with their curriculum on West African studies. A Lunch & Learn program encouraged students and staff to bring their lunches to hear scheduled speakers throughout the month on Rosa Parks, Jackie Robinson, Black contemporary artists and Chicago Jazz. Mr. Waechtler noted that during second semester, freshmen may be released from study hall if they have earned that privilege with good grades first semester. Mr. Tragos and Mr. Waechtler offered a discussion program to freshman parents today on ending the freshman year strong and transitioning over to sophomore year at the Winnetka Campus. The Turnabout Dance for all classes will take place on Saturday, March 7 at 7:30 p.m. at the Winnetka Campus.

Ms. Denise Dubravec, Principal of the Winnetka Campus, noted the 114 year anniversary of New Trier with Founder's Day being held on February 4 to celebrate the opening of New Trier High School. School Archivist, Susan Holderread, displayed highlights of school history in the rotunda. The Pep Club gave out 1000 cupcakes on Founders' Day. The Dance Team finished fourteenth in national competition in Orlando, Florida. The 32nd Annual Frank Mantooh Jazz Festival was a huge success on Saturday, February 7 with 45 visiting bands and over 900 visiting students participating in the day's various sessions. FAN presented a film screening of "The Mask You Live In", with follow-up discussion by director, producer, and writer Jennifer Siebel Newsom on Monday, February 9. The film is about boys and masculinity. Many advisers attended the screening and are hoping to incorporate parts in gender discussions during adviser rooms. The Post High School Counseling Department sponsored their annual GAP Year Fair that was organized by Gretchen Stauder-Gow. It is one of the largest in the country with well over 400 students attending. A new event, College Admissions 101 assists parents understand college admissions practices from the

perspective of admission directors. This Parent Association event included Admission Directors from DePaul University, Oakton Community College, the University of Michigan, Illinois Wesleyan, and the University of Chicago to present and answer parent questions. PEER Helping collected 78 units of blood at the second blood drive of the year. Seniors are getting ready for Winter Carnival to benefit Habitat for Humanity on February 20. Planning for Senior Institute Day continues with many opportunities for seminars and workshops to aid seniors with their transitions from high school. Ms. Dubravec and Mr. Waechtler led the student discussions at the last All School Forum on student participation in the extracurricular and co-curricular programs. Student feedback was highly informative on program selections and the popularity of clubs and intramural sports. African-American history was also honored during Black History Month events at the Winnetka Campus with similar Lunch & Learn discussions on poetry, arts and entertainment, music and the media. Mr. Quraysh Ali Lansana, faculty member of the Creative Writing Program of the School of the Art Institute of Chicago (Poetry Foundation) will conduct a poetry reading and poetry slam in the McGee Theatre during periods 4 and 6 on Thursday, February 26.

Mr. Tim Hayes, Assistant Superintendent for Student Services, shared information on a variety of events for students and parents. The Post High School Counseling Department will hold a meeting in the McGee Theatre on February 26 for junior Special Education students and their parents on the college process and college selection for Special Education students. On March 10, the ECGC Roundtable will present Ash Beckham TED Talk: "We're All Hiding Something. Let's Find The Courage To Open Up." It will be held at 9:00 a.m. at the Northfield Campus in Room C234. FAN has a series of speakers, all at other schools beginning with Ron Lieber on "The Opposite of Spoiled" at North Shore Country Day; Anya Kamenetz on "Testing" at Evanston Township; and on March 16, Carrie James on "Disconnected: Youth, New Media and the Ethics Gap" at 7:00 p.m. at Central School in Glencoe. On Thursday, February 19 a new Trevian Tip Line will be accessible on the website for parents or students to leave or submit a tip or concern about a student anonymously. Ms. Athena Arvanitis will receive these tips and process them. This new practice is required by Illinois law.

Mr. Paul Sally, Assistant Superintendent for Curriculum and Instruction, noted the start of the textbook request process by departments and the class sectioning process following registrations and course selections. Mr. Sally thanked Mr. Munley, Mr. Tragos, and the advisers for all their work and assistance. Work is also continuing on PERA and the Student Growth Measure for Evaluation for the 2016-2017 School Year. He noted that wonderful Projects of Excellence are coming along and discussions continue on where and how they can be integrated into the curriculum.

Ms. Cheryl Witham, Assistant Superintendent for Finance and Operations, reported there were eleven FOIA requests since the last Regular Board of Education meeting, nine from one individual. We have asked for an extension on those. One request was denied as it asked for personal information on students and another is pending the receipt of TRS information. Ms. Witham noted that they are in the process of completion.

B. Choir-Opera Presentation

Mr. Tim Hayes introduced Ms. Hilerre Kirsch of the Speech and Theatre Department. Ms. Kirsch announced the spring musical will be "Fiddler on the Roof" and introduced students Alina Taber and James Nash who performed a musical piece from the show. They were accompanied by Valerie Maze at the piano. "Fiddler" will be performed in the Gaffney Auditorium at Winnetka at 7:30 p.m. on March 12, 13 and 14, with a matinee performance at 2:00 p.m. on Sunday, March 15.

C. Facilities Community Engagement Committee Update

Ms. Niki Dizon, Director of Communications addressed the Board on the activities and focus of the Community Engagement Committee. Board members on the Committee are Lori Goldstein and Mac Harris. The Committee met twice over the last month to develop a Facilities Project Communications Plan that would be comprehensive, transparent, and provide timely information to all constituencies. The plan has four major components: Audience, messaging, delivery and timeline. Ms. Dizon reviewed and gave examples of the components and how some are already being implemented. An integral part of the communication plan is the school website. Ms. Dizon noted the new website is being launched this evening and it is hoped that it will be more user-friendly. Facilities information will appear on the home page with easy access to news and updates, photos, video and feedback forms. She connected to the new website and conducted a walk through tour to show Board members the Facilities page and its information. Dr. Yonke noted that starting with Spring Break activity on the project will accelerate, and the administration is careful to document all of the stages through the demolition. Board discussion followed beginning with

Ms. Goldstein and Mr. Harris concurring on the report and thanked Ms. Dizon for her work and assistance. Dr. Yonke stated there will be important ceremonies and moments honored with probably two ribbon-cutting ceremonies that will be community events with invitations going out. Mr. Robitaille was complimentary of the new website; however, he suggested that the Project Contact be more obvious and visible on the website. This change will be made. Mr. Dolinko shared his concern on getting real-time information out to the school neighbors on Woodland and Sunset. Discussion followed on the benefits and challenges of using Facebook and Twitter. Mass mailings, email blasts and phone calls were suggested methods for getting current information out. Mr. Harris noted that at previous neighborhood meetings the Committee committed to continuing with periodic neighbor meetings throughout the construction years.

D. Enterprise Systems & Technology

Mr. Christopher Johnson, Chief Information Officer, presented two system updates that are related to technology. The first is the switch to the Skyward School Business Suite, which was selected to replace eFinancePlus as our Business Office and Human Resources management system. Implementation began in July 2014 and the system went live this past December. Additional process improvements will continue over the next eighteen months. Mr. Johnson noted that the first three payrolls went smoothly and highlighted a few of the other new changes that include an employee portal to allow employees to view and update their information; to track employees positions as they change their status within and between departments; and streamlining purchasing card processes away from manually entering information and payment codes multiple times. Mr. Johnson also reviewed the current technology infrastructure, Enterprise applications, and updates for instruction and administration. He highlighted three areas of change, which included the reduction of custom development; a review of the eSchoolPlus student information system, and Cloud hosting our software in secure data centers. Board discussion followed with members expressing their appreciation and support for the system changes. Mr. Johnson responded to members' questions on the Cloud System and bandwidth. Mr. Dolinko noted that these important steps and upgrades will enhance the integrity and security of our information system and he fully supported continuing this implementation with security foremost in mind.

E. Athletic Department Presentation

Mr. Randy Oberembt, Athletic Director presented an overview report on the Athletic Department including its staffing, the Department Mission Statement, Coach Hiring Practices, Evaluations, Development, and Retention. He noted the expansive coaching positions, 225, with over 34 programs, 102 teams, 31 Head Coaches, 2000+ student athletes, 3000+ seasons of competition, and 2100+ events annually. New Trier's program is the largest in the state and one of the most expansive both regionally and nationally. He stated that New Trier Head Coaches average more than 20 years of coaching experience and more than 13 years of Head Coaching experience. He highlighted that 9 of 33 New Trier Head Coaching positions are filled by New Trier graduates. The New Trier Athletic Department Mission Statement declares that the New Trier Athletic programs will provide an experience that fosters an emotional, physical, and intellectual foundation for growth and well-being. Department hiring practices seek out the ideal "teacher-coach" who is an accomplished veteran teacher, multiple sport coach, an adviser, a mentor, a motivator, a technical expert, and one who can meet the Department "Mission." Mr. Oberembt reviewed the exhaustive hiring process, highlighting one example that included interviews with parent committees, coaching staff, Kinetic Wellness Department Committee and the student committee. All of the groups are allowed to question candidates and provide feedback. Professional Development is annual, pre-season, in-season, bi-weekly, weekly and upon request. Evaluations are through department-wide programming with student feedback, direct observation at practices and contests, performance in meeting job descriptions, anecdotal information and comparison to other educational models. Lastly, Mr. Oberembt discussed the factors involved in retaining good coaches and New Trier's "track" record of veteran Head Coaches. Board discussion followed with Board members expressing their appreciation and gratitude to Mr. Oberembt and the Athletic Department. Board comments and questions included the topics of staff professional development; the Athletic Training Department; hiring internal candidates for coaching positions versus external candidates; and squad selection processes and expectations. Mr. Oberembt stated that team selection is on the basis of merit and that coaches are obligated to do this with impartiality and to provide support for their choices. Mr. Hayes has observed this process and noted that Mr. Oberembt holds these decisions to a high ethical standard with due diligence and communicates respectfully with parents. Board members discussed the issue as a "perception problem" and the importance of listening and communicating on the rare occasions of disagreement. Mr. Oberembt highlighted the benefits of the wide scope of the Athletic Department and the avenues of choices our student athletes have. Mr. Dolinko thanked Mr. Oberembt for this opportunity to understand and appreciate the Athletic program and its operations. Dr.

Yonke added her appreciation of Mr. Oberembt's work and added comments about the training and conditioning program he brought to New Trier which has greatly enhanced the prevention of athletic injuries.

VII. Administrative Items

A. Financial Reports for January 2015

Ms. Witham reviewed the monthly financial reports which included the Cash Flow Statements and the January Investment Report. She noted the ending Cash Balance is \$83.5M. The list of investments shows \$61M is invested in certificates of deposits and \$5M is invested in Government Securities for a total of \$66M invested. The top three investment institutions are PMA with 24%, North Shore Community Bank with 14% and RBC with 10%.

B. Scholarship Allocation Report

Ms. Witham reported on the annual allocation of scholarships from the New Trier High School Scholarship Trust Fund. She noted that the Fund is managed by volunteer advisors. Mr. Myszkowski retired last year and Mr. Richard Drake of CastleArk Management LLC will assist and prepare scholarship account analysis for the Board on an annual basis. Mr. Drake is recommending that we liquidate part of the S & P 500 Index Fund and part of the Long Term Bond Fund for the allocation. He notes that this will bring the investment portfolio mix to within the Trust Fund Guidelines. The investment return on the Trust Fund for 2014 was \$224,196. The Board approves a maximum allocation amount for the purpose of awarding student scholarships. The annual allocation is based on the trailing average method, which takes 6% of the average total assets for the past four years. For 2015 scholarships this amount is \$128,380. This is an increase of \$11,550 over last year's allocation. Mr. Dolinko was pleased to note that this is the highest amount of funds distributed for scholarships due to the well managed accounts. Mr. Robitaille was equally complimentary stating that most college endowments use a formula of 5% of the average total assets and we have managed well with 6%. Mr. Fischer moved that the Board approve a maximum allocation of \$128,380 for scholarships for the 2015 graduating class and that these funds be withdrawn from the S&P 500 Stock Fund Index and the Long Term Bond Fund. Mr. Robitaille seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Robitaille, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. O'Donoghue, Mr. Dolinko

NAY: None

The motion passed unanimously.

C. 2015-2016 Board Meeting Calendar

Dr. Yonke presented a 2015-2016 Board Meeting Calendar for approval. This meeting calendar is traditionally presented to the Board later in the spring after the seating and organization of the new board, after the spring Board election. The reason for the request to approve the Board meeting calendar now related to development of the school's Master Calendar in early March. Dr. Yonke noted the dates are per the Board's usual custom of meeting on the third Monday of each month, with a few exceptions in August and June. Also, December's meeting will be one week earlier, as the third Monday falls during Winter Break. There was brief Board discussion before Mr. Dolinko called the item to a vote. Mr. Fischer moved and Ms. Goldstein seconded the motion that the Board approve the Board Meeting Calendar for 2015-2016 years as presented. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. O'Donoghue, Mr. Robitaille, Mr. Dolinko

NAY: None

The motion passed.

D. PARCC Testing Update

Dr. Yonke reviewed the District's decision regarding administering the PARCC tests this spring. Given the option in December from the State Board of Education to test any of the three grades 9-11, New Trier chose to test ninth-graders. The fourteen hours of testing will take place over four school days, two in March and two in May. The exam will cover the content of English 1 and Algebra 1. Dr. Yonke noted the PARCC tests to be of local and national attention over the issues on the use of technology, the time required for testing, and the reliability and validity of the test. Board discussion followed with members expressing frustration

that the tests will require another year of field tests at the cost of losing four days of instructional time. Mr. Sally noted that all is in readiness for the test dates with as little disruptions as possible to the class schedules.

VIII. Consent Agenda

- Bill List for the Period January 1-31, 2015
- Personnel Report
- Moving Bid
- Bid Packet – Site Work for Temporary Classrooms

Mr. Dolinko asked if any Board member wished to remove items of the Consent Agenda for separate discussion. Mr. Dolinko pulled the Bid Packet-Site Work for Temporary Classrooms for discussion. Mr. Fischer moved and Mr. Robitaille seconded the motion that the Board approve the remaining Consent Agenda which includes

- the Bill List for the Period of January 1-31, 2015 as presented
- the Personnel Report
- the Moving Bid

Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Goldstein, Mr. Harris, Mr. O’Donoghue, Mr. Robitaille, Mr. Fischer, Mr. Dolinko

NAY: None

The motion passed unanimously.

Dr. Yonke presented background information as to why the Bid Packet for the Site Work of the Temporary Classrooms is over its projected budget. Specifically the relocation of the Glass Arts classes to the Winnetka laundry room while offering an efficient use of space also brought additional costs for renovations and utility connections. The extreme demands of the ovens and kiln and building code requirements drove the costs beyond the original projections. It was also noted that the temporary classrooms did not go through the discussion and programing processes as did the renovated spaces. Dr. Yonke also noted that in the recommendation for approval, there is a pending change order for the Low Voltage bid which will lower that amount by approximately \$45,000. Board discussion followed with members expressing their commitment to not lose any of the instructional programs during construction. Mr. Martinelli of Pepper Construction responded to Board members’ questions on the additional costs and building code requirements. Mr. Dolinko reminded fellow members that moving these Art classes to areas of the Winnetka Campus building allowed for one less modular unit to be acquired, thus providing savings for the District. Mr. Sally reiterated that the District is committed to delivering the entire curriculum during construction. Mr. Fischer moved and Ms. Goldstein seconded the motion to approve the Bid Packet for the Site Work for Temporary Classrooms excluding the Low Voltage Distribution bid. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Harris, Mr. O’Donoghue, Mr. Robitaille, Mr. Fischer, Ms. Goldstein, Mr. Dolinko

NAY: None

The motion passed unanimously.

Mr. Fischer moved and Mr. Robitaille seconded the motion that the Board approve the Low Voltage Distribution bid, subject to the agreement change order. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. O’Donoghue, Mr. Robitaille, Mr. Fischer, Ms. Goldstein, Mr. Harris, Mr. Dolinko

NAY: None

The motion passed unanimously.

IX. Board Member Reports

Ms. Goldstein reported that the *Parents Association* sponsored their annual District Dialogue on January 28. Dr. Yonke facilitated a book discussion on adolescent brain growth. The Parents Association regular meeting in February discussed preparations for Graduation and the Graduation Party. A senior student will be producing the video. The Association is looking to be more “green” with the party decorations this year.

The *Fine Arts Association* had a great Jazz Festival on February 7. Forty-five schools attended and the evening concert was sold out. Anne James Noonan and Nina Lynn attended the Fine Arts meeting to discuss the renovation plan and how it will affect the arts, the calendar, and the venues. The Association is seeking parent volunteers from the incoming freshman class and sign-up is on the website. Association summer scholarship information is on the website and applications are due by May 1. Tim Hayes facilitated a panel discussion for *ECGC* on “Stereotype Threats” on January 27. He also was at the FAN presentation on “The Mask You Live In” film. There will be an *ECGC* follow-up workshop in April on the film. *NSSED* continues to look at alternate billing structures and recently approved changes to the Board structure.

Mr. Robitaille reviewed the list of topics discussed at the last *Finance Committee* meeting, which included a budget forecast for the coming year and long range assumptions; a list of long term capital projects over the next five years some of which will be synchronized with the renovation project; to look and possibly refresh our Investment Policy to gain higher yields with our same risk profile; and lastly the review of the Skyward Project and identification of the efficiencies resulting from its implementation.

Mr. Dolinko reported that the *Booster Club* was thrilled with the success of the Booster Bash benefit event on January 31. The Club is pleased to have found a good alternative event to their “2nd City” events. Night League and Spike League are wrapping up their successful seasons and Spring Sports begin Monday, March 2. Mr. Dolinko lauded the organization for the great work they do and the financial support they provide our students for these extracurricular activities.

X. Board Members’ Calendar of Events

- Calendar of Events

Dr. Yonke noted that the Frosh Play is next week on Tuesday and Wednesday, February 24 and 25. Staff Institute Day is on Friday, February 27. New Trier is hosting the State Swim Meet on Friday, February 27 and Saturday, February 28 at the Winnetka Campus. March 3 is the state designated test day for juniors to take the ACT test. Monday, March 9 is the Special Meeting for the Board at 6:00 p.m. in C234. This meeting will review the Design Development and the Cost Estimates. The Alumni Achievement Award Dinner benefit for the New Trier Educational Foundation is on Thursday, March 12. Choir-Opera performances of “Fiddler on the Roof” are March 12 through 15, and the next Board of Education Regular meeting is on Monday, March 16. The Board’s Student/Staff Recognition Program is also that night.

- Board Members’ Request for Staff Research and Future Agenda Items

Mr. Dolinko noted there were no new or additional requests for research or future agenda items.

XI. ADJOURNMENT

Mr. O’Donoghue moved that the Board adjourn the open meeting. Mr. Harris seconded the motion. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Lou Anne Kelly, Secretary

Alan R. Dolinko, President