

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203
REGULAR MEETING OF THE BOARD OF EDUCATION**

June 10, 2019

**New Trier Township High School
7 Happ Road, Room C234
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, in Room C234 on Monday, June 10, 2019 at 7:15 p.m.

Members Present

Ms. Cathy Albrecht, President
Mr. Keith Dronen
Ms. Carol Ducommun
Dr. Marc Glucksman, Vice President
Ms. Jean Hahn
Mr. Brad McLane
Mr. Greg Robitaille

Administrators Present

Dr. Paul Sally, Superintendent
Dr. Timothy Hayes, Assistant Superintendent for Student Services
Mr. Christopher Johnson, Assistant Superintendent for Finance & Operations
Dr. Joanne Panopoulos, Assistant Superintendent for Special Education
Mr. Peter Tragos, Assistant Superintendent for Curriculum & Instruction
Mrs. Denise Dubravec, Principal – Winnetka Campus
Mr. Paul Waechter, Principal – Northfield Campus

Also Present

Mr. Myron Spiwak, Director of Business Services; Ms. Gail Gamrath, Assistant Principal of the Northfield Campus; Ms. Niki Dizon, Director of Communications; Ms. Athena Arvanitis, Assistant Principal for Student Programs and Operations; Mr. Scott Williams, Assistant Principal for Student Services; Mr. Mike Lee, Assistant Principal for Administrative Services; Mr. Dave Conway, Director of Physical Plant Services; Dr. Stephanie Helfand, Chief Technology Officer; Dr. Chimille Dillard, Director of Curriculum and Instruction; Mr. George Sanders, Director of Human Resources; Mr. Josh Runkle, Kinetic Wellness Department Faculty; Ms. Amy Offenbach, Social Work Department Faculty; Ms. Stacy Kolack, Student Activities Coordinator; Ms. Renee Zoladz, incoming Director of Human Resources; Mr. Chris Rintz, Village of Winnetka President; Mr. Rob Bahan, Village of Winnetka Manager; Mr. Steve Saunders, Village of Winnetka Engineer and Director of Public Works; Mr. Andy Cripe, Trustee, Village of Winnetka; Ms. Lindsey Ruston, Board of Education Secretary; Mr. Mike Hill, Technology Department; Mr. Eric Johnson, Technology Department; and members of the press and community.

BUSINESS MEETING

I. CALL TO ORDER – 5:00 p.m. – Rm. C234

Ms. Albrecht called the Regular Meeting of June 10, 2019 of the Board of Education to order at 5:01 p.m. in Room C234. Roll call was taken and all members were present. Ms. Albrecht asked for a motion to move to Closed Session. Ms. Ducommun moved that the Board of Education adjourn to closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. Dr. Glucksman seconded the motion. Upon a roll call vote being taken, the members voted as follows:

A YE: Ms. Ducommun, Dr. Glucksman, Ms. Hahn, Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Albrecht

NAY: none

ABSTAIN: none

The motion passed.

II. CLOSED SESSION – 5:00 p.m. – Rm. A201A

III. BUSINESS MEETING

Open Session – 7:15 p.m. – C234

Ms. Albrecht called to order the Open Session, Regular Business Meeting of the New Trier High School Board of Education of June 10, 2019, at 7:27 p.m. All members were present.

IV. Minutes

Ms. Albrecht asked for any comments or adjustments on the Minutes for the Regular Meeting on May 20, 2019 (open and closed sessions) and the Minutes for the Special Meeting on May 20, 2019 (open session). There were no comments or requests for adjustment. Ms. Ducommun moved and Ms. Hahn seconded, the motion to approve the minutes of the Regular Meeting of May 20, 2019 (open and closed sessions) and the Special Meeting of May 20, 2019 (open session). Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Hahn, Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Albrecht

NAY: none

ABSTAIN: none

The motion passed.

V. Communications

Ms. Albrecht invited anyone from the audience who wished to address the Board to come forward and fill out a yellow communications request form from the back table. No one came forward to address the Board.

VI. Special Orders of Business

A. Report from Campus Principals

Mr. Paul Waechtler, Principal of the Northfield Campus, shared the following information about events and programs at that campus:

- Yearbooks were distributed on Trevia Day which took place on May 24th.
- Final exams were underway.
- Mr. Mark Howard, Freshman Boys Adviser Chair, and Ms. Sue Ellen Haak, Freshman Girls Adviser Chair, will put together freshman adviser rooms early this summer and will then send that information out to families. Ms. Gail Gamrath, Assistant Principal at the Northfield Campus, has also been doing a lot of work in relation to the master schedule for the campus.
- The Shakespeare Festival took place on June 5th with about 600 students participating from 26 sections of 2, 3 and 4-level classes. Special recognition went to Mr. Brent Strom, English Department Faculty, who organized the day.
- At the May Board Meeting, the Art Department presented on their Art Essentials class. Mr. Waechtler shared information about the mural that the class unveiled at their art exhibit.

Mrs. Denise Dubravec, Principal for the Winnetka Campus, shared the following student events and program updates from that campus:

- Mrs. Dubravec noted the Board Recognition Program that took place earlier in the evening in the Cornog Auditorium. She commented about the gratitude from parents, students and teachers about the opportunities offered at New Trier. This was the largest program to date with 268 students recognized. Mrs. Dubravec noted that this was representative of just some of students' achievements, as there are many students who are doing wonderful things. She also noted the importance of the Board's support.
- Mr. Peter Henry gave a tremendous speech at Commencement.
- The Grad Party, which is sponsored by the Parents Association, went well and gave students a wonderful experience.
- She wished students, staff, and the Board a relaxing summer.

FOIA Report

Mr. Chris Johnson, Assistant Superintendent for Finance and Operations, noted that there were four FOIA requests received since the last Board of Education Regular Meeting. Two requests have all been closed and two are in progress. They were:

1. One request was for information related to textbooks and eBooks, which has been completed.

2. One request was related to student discipline, which is in progress.
3. One request was for information on transportation costs, which has been completed.
4. One request was related to bids, which is in progress.

B. New Trier 2030 Update

Dr. Paul Sally presented an update on New Trier 2030 as a way to keep the Board and community informed about the progress being made with the strategic plan. He gave a brief background of the timeline and mentioned that since the approval of the annual plan, work has begun on the 11 specific strategies for the 2019-2020 school year. A short update on each strategy can be found on BoardDocs, as well as, New Trier's website. Some committees are further along than others, such as standardizing student workflow in class. Those guidelines will be rolled out this summer to staff as the school works to improve students' digital presence and make it more consistent. The other strategies are at various starting points and range from social emotional learning for professional development to characteristics of a New Trier graduate to departmental equity goals. Updates will be continuous throughout the 19-20 school year with spring presentations regarding each of the strategies outcomes and next steps. Dr. Sally noted that there will be a Parent Advisory Group that will form in the fall that will focus conversation around updates from the District and what else parents would like the school to address.

C. Intergovernmental Cooperation Agreement Regarding Stormwater Improvements at Duke Childs Field between the Board of Education of New Trier Township High School District Number 203 and the Village of Winnetka

Mr. Johnson reported on the intergovernmental cooperation agreement (IGA) regarding stormwater improvements at Duke Childs field between the Board of Education of New Trier Township High School District 203 and the Village of Winnetka. The IGA was presented to the Board for further questions and approval. Over the past several weeks, the District's team has worked closely with the Village on the remaining exhibits and final details. The Village was represented by Mr. Chris Rintz, Village President, Mr. Rob Bahan, Village Manager, Mr. Steve Saunders, Village Engineer and Director of Public Works and Mr. Andy Cripe, Trustee. The IGA will allow the Village to install a stormwater system on New Trier's property. It does not, however, commit to a timeline for constructing the District's own improvements at the site. It has been recommended that two items be completed concurrently with the Village work, which are finishing a parking lot that the Village grade as part of their earthwork and installing netting to protect spectators and vehicles from errant baseballs.

Other improvements will be discussed by the Board after the stormwater project moves forward and the District is not committing itself to those improvements or the funds for those improvements at this time. The two notable changes since the last discussion are in attached letters. The first commits the District and the Village to work together to repeal the current covenants on the property in the unlikely event that the project does not go forward. This is an additional benefit for the District that was not included last month, but was in response to a question that the Board had. The second is related to the construction of District improvements. The letter clarifies the Village code and the permit New Trier is being issued for its improvements. The clarification clearly specifies that New Trier can construct its improvements on its own timetable and there is not an expiration date for constructing these improvements, it runs concurrently with the IGA. This gives the Board of Education, as well as, future Boards, the flexibility on the timing of these improvements. This was always the understanding and the intent of the Village, but now it is documented for the future. Mr. Johnson then asked for any questions or comments from the Board, noting the IGA is largely the same and that the exhibits have been added.

Ms. Ducommun asked for a reminder on the covenants to which Mr. Johnson replied. Ms. Ducommun went on to share, that in the report, while it was not required for the current Board to commit any dollars, an elaborate case was made as to why the Board would want to do so in the future. She wanted to make sure that future Boards have the necessary degrees of freedom and not be pinned in by a decision by the current Board. Mr. Johnson agreed and noted the two items that the District would want to work on immediately – finishing the parking lot and the netting. The remaining items could wait and be decided on by a future Board. Ms. Ducommun clarified that a future Board could even determine that they do not want to move forward with any of the remaining items and there would not be any harm to the school with that decision. Mr. Robitaille agreed and commented that, in theory, the Board could decide not to move forward with either the parking lot or the netting as well. Ms. Ducommun would like to ensure that future Boards have the option to determine whether they want to spend money on this property, in case there are other items that were higher priority.

Dr. Sally noted that there was a need to go through this exercise in order to get the storage that the District might need in the plan with the Village, which the Village has accommodated. This way the District would not need to

spend approximately \$2.5 million on water retention if the District pursues its own improvements. It does not commit the District to those projects, but it was important to have details of a future plan, so that approval could be paired with the Village's plan. Mr. Johnson added that since the District is allowing the Village to install a large underground tank, the District needed an idea of what the plan would be for the next fifty years as the District would not want to grant that permission without having a sense of what is needed for students and to maintain the site. Mr. Johnson believes that the District can allow the Village to install the tank and still have the flexibility that is needed for future generations at the site. The District is not asking for a commitment to construct anything now or for a commitment of dollars or approval on that part of the plan. Ms. Ducommun requested that the degrees of freedom for future Boards be reflected for posterity. Mr. Johnson requested that the minutes reflect that point as well.

Mr. Dronen referenced the letter agreement and asked for a confirmation on the good faith, best efforts language and if an agreement was not reached would it resort back to the restricted covenants as they currently exist. Mr. Johnson confirmed the intent and Mr. Robitaille shared additional thoughts.

Ms. Ducommun thanked the team for their negotiations noting it is a great model for working together effectively with another governmental body.

Ms. Albrecht noted that New Trier is the first to establish an IGA, but there are other agreements that still need to be completed. Mr. Johnson then noted that the District will closely work with the Village as the process moves forward and will keep the Board informed.

Mr. Dronen also commended Mr. Robitaille and Mr. Rintz for their work and noted the success of these government units working together.

Mr. Robitaille moved that the Board approve and authorize the Board President to sign and the Board Secretary to attest the Intergovernmental Cooperation Agreement Regarding Stormwater Improvements at Duke Childs Field between the Board of Education of New Trier Township High School District No. 203 and the Village of Winnetka and the letter of agreement related to the IGA, provided that the Village of Winnetka first executes the IGA and does not add any additional conditions related to its approval of the field improvements contemplated for Duke Childs Field. Mr. McLane seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Hahn, Ms. Albrecht

NAY: none

ABSTAIN: none

The motion passed.

D. Consortium of High Performing Schools Report

Dr. Sally presented on the Consortium 2031. New Trier is part of a consortium of seven high performing school districts from around the country. The consortium meets two times a year and the schools are from communities similar to those that New Trier serves. The group focuses on a variety of topics and also spends time in their work-alike groups of superintendents, assistant superintendents and principals. Dr. Sally noted the importance of the time spent with these schools emphasizing that it allows for problem-solving and discussion of new ideas. Dr. Sally briefly shared about the most recent consortium that was hosted by Eanes Independent School District in Austin, Texas. The name of the consortium will change annually as it reflects the year that the current kindergarten class will graduate from high school. Dr. Sally then invited any questions or comments.

Ms. Ducommun inquired as to why Palo Alto no longer participated, to which Dr. Sally replied. This led to further discussion about the locations of the schools. Mr. Robitaille confirmed that since New Trier benchmarks itself against these schools, the point of the consortium is to not rank New Trier amongst these particular schools. Dr. Sally concurred noting that the idea is to be comparative. Mr. Robitaille went on to inquire how the Board benefits from the consortium. Dr. Sally responded that the District benefits as a whole and Dr. Hayes shared an example. Dr. Sally went on to note the importance of spending time with those Districts who are not local. It is informative as it helps New Trier to learn how others are responding to pressures and issues and then changing their practice.

Ms. Hahn noted that is a chance to meet with like-situated professionals to share ideas and seems like a great opportunity.

Mr. McLane inquired how important is it to round out the consortium with an east coast school, and inquired if an addition would be redundant or valuable. Dr. Sally responded the group discusses annually about its membership and expanding. He explained how a school may become part of the consortium. He noted that the consortium will continue to look for a district from the east coast as that perspective is important.

Mr. Robitaille inquired that when New Trier hosts the group in September if Ms. Albrecht and Dr. Glucksman might attend a portion of the meeting to which Dr. Sally agreed.

Ms. Albrecht inquired if social emotional learning, which will be discussed in September, has previously been discussed. While it has been discussed, it will now be formalized such as the programs in each school and what can be learned from one another. Dr. Sally also noted that it ties in well to the District's professional development focus for next year with strategic planning.

E. Public Hearing FY 2019 Amended Budget

Ms. Albrecht called to order the Public Hearing on the FY 2019 Amended Budget. Mr. Spiwak, Director of Business Services, presented the amended budget. The state allows for an amendment to the budget for various reasons. There were three items relating to the same issue that needed to be corrected. The amounts were omitted from the original budget in error. The first was that \$2,436,580 will be added to the District's revenue due to a bonus payment from the NTTEC. The second is to record the debt service payments that the money is used for. The final item is an interfund transfer from the O&M fund to Debt Services Fund to cover the difference between NTTEC proceeds and the debt payments.

Ms. Albrecht asked for any public comment, of which there was none.

Mr. Spiwak then took questions and comments from Board members. Mr. Robitaille noted that Mr. Johnson and Mr. Spiwak do a wonderful job. He was surprised that an amortization payment would not be caught systemically in the budgeting process, meaning that it was missed because someone was supposed to catch it versus the system catching it. Mr. Spiwak responded to Mr. Robitaille's question and conversation ensued.

Ms. Ducommun moved that the Board adjourn the Public Hearing on the FY 2019 Amended Budget. Ms. Hahn seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Robitaille, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Hahn, Mr. McLane, Ms. Albrecht

NAY: none

The motion passed.

F. FY 2019 Amended Budget Approval

Ms. Ducommun moved that the Board of Education approve the Resolution to Adopt the Annual Amended Budget for the 2018-2019 Fiscal Year and the School District Budget Form. Ms. Hahn seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Hahn, Mr. McLane, Mr. Robitaille and Ms. Albrecht

NAY: none

The motion passed.

Mr. Johnson thanked Mr. Spiwak for his hard work on this amendment. While the District is fortunate to have the NTTEC as a resource, it is a very complicated process. Mr. Johnson noted that more time will be spent on this item moving forward.

VII. Administrative Items

A. Treasurer's Report for May 2019

Mr. Johnson presented the May 2019 Treasurer's Report which is the eleventh month of the fiscal year and the first report since the majority of spring taxes were paid. In addition, the District has fully implemented its investment plan. In cash, the District has just \$13.5M out of \$120M total, meaning the bulk of the District's funds are invested and earning interest according to the cash management plan. Interest income continues to be high, totaling \$2.1M this year, well ahead of the \$1.3M year. The total cash balances for District accounts are \$120,783,241.

B. Financial Reports for May 2019

Mr. Johnson reviewed the Financial Reports for May 2019. Operating revenue was \$113,702,952 for the first eleven months, or 5.21% higher compared to last year. On the revenue side, the District is over 100% of budgeted revenue, based on timely property tax payments, the state paying on time and the fees being collected for next year as well as interest income. A portion of receipts this month will be deferred to next fiscal year such as transportation fees, student fees and a portion of summer school fees. Revenue will go down as the District hits the final month of the fiscal year due to this deferment. The budget has a 3.01% increase in operating revenue for the year.

On the expenditures side, operating expenditures were \$88,639,997 through May, or 1.73% higher than last year. Exclusive of interfund transfers, the expenditures were slightly higher (2.24%) compared to last year at this time. The District took a third premium holiday this month, using approximately \$780,000 of its surplus with NIHIP to cover the expense. The budget for operating expenditures is 2.80% higher than last year. There are significant funds unspent, which is typical at this time of the year, due to the way the District pay its teachers over 24 pay periods. He went on to further explain the process which ensures that there is no break for teachers in their compensation. This means that the payroll expenses are higher in June as six payrolls are run instead of the usual two, so that is why unspent salary funds appear out of proportion. Mr. Johnson invited any questions or comments.

Mr. Robitaille inquired if Mr. Johnson thought the District would be on or ahead of budget. To which Mr. Johnson replied that the District is trending towards budget and shared additional thoughts. Mr. Robitaille then inquired about the NIHIP surplus and if the District has considered pulling some of that back again. Mr. Johnson replied that a tentative budget will be presented at the July Finance Committee meeting and this will be a topic of conversation. He added that the District feels the money is being well managed despite not being in the District's custody.

C. Board Meeting Calendar 2019-2020

Dr. Sally presented two new meeting dates for the Board of Education meetings during the 2019-2020 school year. He noted that this piece is in the administrative items area of the agenda instead of the consent agenda so as to give it voice to the community. Two dates were incorrect on the calendar that was approved at the February Board meeting. They were the October 2019 and April 2020 dates. Each date has been changed to reflect the third Monday of the month. The October meeting will be held on October 21, 2019 and the April Board Meeting will be held on April 20, 2020. Dr. Sally asked for any questions or comments.

Mr. Robitaille requested that Ms. Ruston update the respective Outlook calendar appointments.

Mr. McLane inquired if there has been any discussion about moving the meetings earlier in the evening such as a 6:00 p.m. start time. Dr. Sally noted that the meetings did move from a 7:30 p.m. start time to 7:00 p.m. about a year and a half ago. Ms. Ducommun and Ms. Albrecht noted their concern with accessibility with citizens being able to get home, have dinner and then arriving at the meeting. Mr. Robitaille also noted that it may be difficult for some Board members to arrive at an earlier time as well. It was suggested that perhaps a 6:30 p.m. start time might work and will be taken under consideration.

Ms. Ducommun moved that the Board of Education approve the Board Meeting Calendar for the 2019-2020 school year as presented. Mr. Robitaille seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Ducommun, Dr. Glucksman, Ms. Hahn, Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Albrecht

NAY: none

The motion passed.

D. North Cook Intermediate Service Center Compliance Report

Mr. Peter Tragos, Assistant Superintendent for Curriculum and Instruction, reported on the North Cook Intermediate Service Center Compliance Report. New Trier's compliance visit took place from February 12 – 14, 2019. His brief remarks centered on why the District undergoes compliance visits every four years. The assessment includes a systematic review of District documentation, facilities tours and interviews with administrators to ensure that the District is in compliance with state and federal law along with Illinois School codes. New Trier received the state's highest designation – full compliance, which means that the District met every requirement set forth by the state of Illinois, in school code and in state and federal law. The team from North Cook noted ten commendations which ranged from facilities to building security to instructional programs to support for students. Mr. Tragos asked for any questions or comments from Board members.

Dr. Glucksman inquired if North Cook only visits New Trier every four years due to the designation the school has received to which Mr. Tragos replied that it is by statute that they visit every four years.

Dr. Sally and Mr. Tragos reviewed the various categories that are examined during the compliance visit, noting that it is a very comprehensive review of all aspects of the school.

Ms. Albrecht shared her observations that many of the commendations were in regards to the Winnetka campus project. Discussion continued around this topic.

E. Northfield Security Improvements Bid Package 1 Approval: Site Demolition, Excavation, Concrete, Masonry and Cast Stone

Mr. Johnson presented on the Northfield Security Improvements Bid Package 1 Approval: Site Demolition, Excavation, Concrete, Masonry and Cast Stone. Over the past 16 months there has been discussion around security improvements at both campuses. Through those discussions, significant improvements have been made to procedures as well as to the facilities. The Board was being asked to approve the first portion of the bid package for the last item on the list of improvements, which are the fence and secure entry vestibules on the east and west sides of the Northfield campus to welcome visitors and provide controlled access. This will bring the Northfield campus to the District standard that was successfully implemented at the Winnetka campus last year. Construction will begin this summer and will be completed in early fall. There will be a second bid package that will go to the July Board of Education meeting. Mr. Johnson displayed a map of the proposed improvements and discussed each item as well as shared pictures of the sample fence section. Mr. Johnson then welcomed any questions or comments.

Ms. Ducommun inquired about the brick knee wall that was a part of the original renderings to which Mr. Johnson responded.

Mr. Dronen inquired about accessibility for those who are wheelchair bound. Mr. Johnson provided further information regarding this.

Ms. Ducommun shared that she thought the engineering process has been terrific and thanked Mr. Dave Conway, Director of Physical Plant Services, for leading the group through that. Mr. McLane added his thoughts as a member of the Facilities Steering Committee, noting that it has been a thorough, thoughtful and diligent process which involved many voices that led to an end product that is not only aesthetically pleasing, but impactful on the security aspects as well.

Discussion then took place around the fencing at Loyola. Ms. Ducommun noted that not only do these security improvements make Northfield consistent with the Winnetka campus, but with all of the elementary districts. Ms. Albrecht noted that these improvements will make it easier for the public to know where to enter. She also spoke to the number of iterations these improvements went through.

Mr. Johnson thanked Ms. Athena Arvanitis, Assistant Principal for Student Programs and Operations, and Mr. Dave Conway for leading this process.

Mr. Robitaille motioned that the Board of Education approve Bid Package 1 as presented. Mr. McLane seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Dr. Glucksman, Ms. Hahn, Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Ducommun, Ms. Albrecht

NAY: none

The motion passed.

VIII. **Consent Agenda**

- The Bill List for the Period, May 1 – 31, 2019
- The Personnel Report (Appointments, Changes of Status, Resignations, Retirements, Stipends and Terminations, Administrator’s Contracts for Director of Business Services, Assistant Principal – Northfield, Assistant Superintendent of Finance and Operations) & Addendum
- The ED-RED Membership Renewal
- The North Cook Young Adult Academy 2019-2020 Intergovernmental Agreement
- The Resolution transferring money from the Operations and Maintenance Fund to the Debt Service Fund

Ms. Albrecht asked if any Board member would like to remove items from the Consent Agenda for separate discussion. No chose one to do so. Ms. Ducommun moved that the Board of Education approve the Consent Agenda, which includes: the Bill List for the Period, May 1 – 31, 2019; the Personnel Report (Appointments, Changes of Status, Resignations, Retirements, Stipends and Terminations, Administrator’s Contracts for Director of Business Services, Assistant Principal – Northfield, Assistant Superintendent of Finance and Operations) & Addendum; the ED-RED Membership Renewal; the North Cook Young Adult Academy 2019-2020 Intergovernmental Agreement; and the Resolution transferring money from the Operations and Maintenance Fund to the Debt Service Fund. Mr. Robitaille seconded the amended motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Hahn, Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Ducommun, Dr. Glucksman, Ms. Albrecht

NAY: none

The motion passed.

IX. **Board Member Reports**

Mr. McLane reported on the **Facilities Steering Committee**. He previously noted the thoroughness in the approach to the Northfield campus security. That same approach is also being taken in regards to the 15-year master plan for facilities that the committee is currently working on.

Ms. Albrecht attended the **New Trier Foundation Executive Committee** meeting in Mr. Dronen’s absence. The foundation is prepping for their full Board meeting. There has been a change in treasurer so they are refining their reporting. They are also increasing their methods for fundraising.

Dr. Glucksman mentioned that the **Board Policy Committee** met and welcomed Ms. Hahn as the newest member.

Mr. Dronen noted that 20 students went to state for Special Olympics. He thanked the sponsors for their work: Ms. Mary Beth Barrett, Science Department faculty, Mr. Marty Laffey, Math Department faculty, Mr. Robert Maddalozzo, Special Education Department faculty, Mr. Ernest Gonzales, and Ms. Kay Pothast, Kinetic Wellness Department faculty. He also thanked student peers for their participation: Jack Armstrong, Jake Becker, Walker Biglow, Abby Carpenter, Gabe DeGrandis, Minnie Houser, Ethan Lestrud, Gwen Lyman, Carly Lewin, Nick Ricketts, Eleanor Weffng and Sophie Weix.

Mr. Dronen also noted that he was able to hand his daughter’s diploma to her at **Commencement**.

Ms. Hahn attended the **Booster Club** meeting on May 21st. It was a transition meeting as their new board president, Mr. Doug Ackerman, spent time introducing to the new members what it is that the Booster Club does. They are excited to begin their year with helping to support the school’s athletic endeavors by partnering with New Trier.

X. **Calendar of Events & Board Members’ Requests for Staff Research and Future Agenda Items**

Calendar of Events: Dr. Sally highlighted the following dates:

- It is the last week of school and final exams are taking place.
- Students last day of attendance is Thursday, June 13th.

- Teachers last day of attendance is Friday, June 14th.
- On June 14th, teachers will participate in a professional development day where they will be able to end the current school year and plan for next year. He thanked Mr. Tragos and Dr. Chimille Dillard, Director of Curriculum and Instruction, for putting the day together.
- There is an Administrator Retreat on June 26th and June 27th. Time will be spent reflecting on the current year and planning for next year.
- Dr. Sally also thanked Mr. George Sanders, Director of Human Resources, who is retiring at the end of June for his service to New Trier.
- The next Board meeting is Monday, July 15th.

There were no requests for Staff Research and Future Agenda Items.

XI. ADJOURNMENT

Ms. Ducommun moved and Mr. Robitaille seconded the motion to adjourn. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 8:31 p.m.

Respectfully submitted,

Lindsey Ruston, Secretary

Cathleen Albrecht, President