

**NEW TRIER TOWNSHIP HIGH SCHOOL DISTRICT 203
REGULAR MEETING OF THE BOARD OF EDUCATION**

March 16, 2020

**New Trier Township High School
7 Happ Road, Room C234
Northfield, IL 60093**

A **Regular Meeting** of the Board of Education of New Trier Township High School District 203, Cook County, Illinois was held at New Trier High School – Northfield Campus, 7 Happ Road, in Room C234 on Monday, March 16, 2020 at 7:00 p.m.

Members Present

Ms. Cathy Albrecht, President
Mr. Keith Dronen
Ms. Jean Hahn
Mr. Brad McLane
Mr. Greg Robitaille

Administrators Present

Dr. Paul Sally, Superintendent
Mr. Christopher Johnson, Assistant Superintendent for Finance & Operations
Dr. Joanne Panopoulos, Assistant Superintendent for Special Education
Mr. Peter Tragos, Assistant Superintendent for Curriculum & Instruction

Member who participated via phone

Dr. Marc Glucksman, Vice President

Member Absent

Ms. Carol Ducommun

Also Present

Ms. Niki Dizon, Director of Communications; Ms. Mary Washelesky, Administrative Assistant to the Assistant Principal for Student Services; Mr. Spiro Bolos, Social Studies Department Faculty and New Trier Education Association President; Ms. Colleen Sheridan, School Nurse, Winnetka Campus; Mr. Dave Conway, Director of Physical Plant Services; Mr. Mike Hill, Technology Department; Mr. Eric Johnson, Technology Department; Ms. Lindsey Ruston, Board of Education Secretary; members of the press and community.

BUSINESS MEETING

I. CALL TO ORDER – 6:30 p.m. – Rm. C234

Ms. Albrecht called the Regular Meeting of March 16, 2020 of the Board of Education to order at 6:31 p.m. in Room C234. Roll call was taken and all members were present, except for Dr. Glucksman and Ms. Ducommun. Ms. Albrecht asked for a motion to approve phone participation by Dr. Glucksman. Mr. Robitaille moved, and Ms. Hahn seconded, that the Board of Education approve the phone participation by Dr. Glucksman for the March 16th, 2020 meeting, both open and closed sessions. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Hahn, Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Albrecht

NAY: None

ABSENT: Ms. Ducommun, Dr. Glucksman

The motion was passed.

Next, Ms. Albrecht asked for a motion to move to Closed Session. Mr. Dronen moved that the Board adjourns to closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. Mr. Robitaille seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. McLane, Ms. Hahn, Mr. Robitaille, Mr. Dronen, Ms. Albrecht

NAY: none

ABSENT: Ms. Ducommun, Dr. Glucksman

The motion passed.

II. CLOSED SESSION – 6:30 p.m. – Rm. A201A

III. BUSINESS MEETING

Open Session – 7:00 p.m. – C234

Ms. Albrecht called to order the Open Session, Regular Business Meeting of the New Trier High School Board of Education of March 16, 2020, at 7:06 p.m. All members were present, except for Ms. Ducommun. Dr. Glucksman participated via phone.

Ms. Albrecht then read a brief statement acknowledging the circumstances under which the meeting was occurring due to the COVID-19 pandemic. She welcomed those very few in attendance, along with those watching via live stream on New Trier’s website or via Comcast. By streaming the meeting, this allowed the community to stay engaged without leaving home. She thanked those in attendance for honoring social distancing and adhering to the attendance limit. She went on to note how grateful she was to be a part of the New Trier community, where there is a strong tradition of support for education and students. Ms. Albrecht highlighted the remote learning presentation that would occur at this meeting. She thanked the community for their support and flexibility as everyone adapts to the rapidly evolving health crisis. Ms. Albrecht recognized the sacrifices that families are making for the benefit of the entire community and together the District will ensure that students have the support and guidance they need to keep learning regardless of the uncertainties of current circumstances. She thanked everyone for their support of New Trier and the broader community.

Dr. Sally also shared his thoughts, particularly around the importance of social distancing and how it limits the peak spread of disease. Communities will be most at-risk if the surge of cases surpass the capacity of local hospitals. Within all these changes, people look for constants and New Trier wants to play a role in helping the community do just that. Today, the school started remote learning to continue to provide education for students and a sense of normalcy along with a sense of moving forward and hope. While the first day was not perfect, it did go well and will continue to get better over time. Dr. Sally noted the incredible effort that teachers put in preparing for the first day of remote learning. He went on to ask everyone for patience, flexibility and empathy. He also emphasized that everyone should follow social distancing standards as if this is done now and correctly, it will keep the community and loved ones as healthy as possible.

IV. Minutes

Ms. Albrecht asked for any comments or adjustments on the minutes of the Regular Meeting of February 18, 2020 (open and closed session). There were no such requests. Mr. Robitaille moved, and Ms. Hahn seconded, the motion to approve the minutes of the Regular Meeting of February 18, 2020 (open and closed session). Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. McLane, Mr. Robitaille, Mr. Dronen, Dr. Glucksman, Ms. Hahn, Ms. Albrecht

NAY: none

ABSENT: Ms. Ducommun

The motion passed.

V. Communications

Ms. Albrecht invited anyone from the audience who wished to address the Board to come forward and fill out a yellow communications request form from the back table. One person came forward to address the Board, Mr. Ted Wynnechenko. He shared his displeasure that school was cancelled and believed that it was unnecessary. He shared additional thoughts related to COVID-19 along with mobile learning. He concluded that similar to school shootings, there is an impulsive reaction which is not based on rational thought.

Dr. Sally noted that Mr. Peter Tragos, Assistant Superintendent for Curriculum and Instruction, may also note in his presentation that the Illinois State Board of Education (ISBE) has approved New Trier’s e-learning plan on an emergency basis and today was a valid instructional day.

VI. Special Orders of Business

A. FOIA Report

Mr. Johnson gave the FOIA report noting that there were six requests since the last Board meeting, five of which have been closed. They included information on bids, a vending contract, contact information, a job description, one request by a student which was withdrawn and finally, one regarding the school closure.

***B. Public Hearing on Remote Learning**

Ms. Albrecht called to order the Public Hearing on Remote Learning. Dr. Sally introduced Mr. Peter Tragos, Assistant Superintendent for Curriculum and Instruction, who presented on remote learning. Dr. Sally noted that the public hearing would take place following Mr. Tragos' presentation. Mr. Tragos began by stating that today was certainly unprecedented in the history of New Trier, as it was day one of Trevian Remote Learning. Mr. Tragos outlined his presentation stating that he would explain how the District developed the plan, how staff engaged as they moved their daily classroom instruction to Canvas online and finally, Mr. Tragos would showcase resources that teachers are using to keep learning moving forward. He noted that this is not how an educator would decide to teach if they could, but the school is adapting to the situation and providing students with the best opportunity to learn given the circumstances. Mr. Tragos then shared messages that teachers wrote on Canvas to their students. It is not an easy time as many teachers and students are missing the daily personal interactions with friends and colleagues.

Mr. Tragos then went on to discuss the remote learning plan which required moving 4,000 students, 400 faculty and 300 staff, along with activities, clubs, sports, performances, event, rituals, plus thousands of parents, from daily face-to-face instruction to remote learning. Mr. Tragos then walked through the timeline for planning. He noted that the administrative team started planning weeks ago, with planning ramping up the week of March 2nd. The administrators broke down every aspect of the school in order to determine how those parts would be done in a different environment. A plan was drafted, which was then shared with department leaders, who in turn, shared it with their departments. Leaders then sent feedback to administrators. On the early release day of Friday, March 6th, staff meetings were held at each campus, led by Dr. Sally. He instructed teachers to prepare in case school were to be closed and learning was to move online. On the late arrival day, Monday, March 9th, the professional development for the morning was changed to focus on remote learning tools. Friday, March 13th was a teacher work day with Monday, March 16th being the first day of remote learning. It is a good plan for where it is now. The District has also been guided by North Cook Intermediate Service Center (NCISC) and the Illinois State Board of Education (ISBE).

Mr. Tragos then highlighted the call to action, noting that the safety of students and staff is the top priority for the District. Teachers and staff responded well as they care deeply for students and take pride in their work. In order to move forward and to make learning meaningful yet manageable, several focused questions were sent to teachers to reflect on and respond to. The answers helped guide the support that was provided quickly by the school's Instructional Technology Specialists (ITS). All of this took place between March 6th and March 15th. The ITS staff works with curriculum and technology as well as working closely with their assigned academic departments by providing support and professional development. Mr. Tragos recognized the ITS team, which includes Mr. Pete Gutierrez, Ms. Natalie Mash, Mr. Eric Johnson, Mr. Jeremy Sands and Ms. Jen Shike, and is led by Ms. Jacqui Pritchard.

Mr. Tragos went on to share some of the plans and resources, also noting the Trevian Remote Learning Days page of the school's website. That page includes expectations for teaching and learning on these days with teacher and student expectations outlined as a way to set standards for all. The ITS team also put together a Remote Learning Resource Site for teachers, which includes specific categories, such as daily assignments for student attendance, video conferencing and assessments, with easy to use tutorials. Suggestions of apps were also included in these resources. Mr. Tragos then unveiled another tool that he and the ITS team were working on. It is called the New Trier Teacher Idea Hub. Teachers are very used to collaborating in their department offices, which is absent now, and although teachers are still texting and talking via phone, it is not the same. The Idea Hub is a Google Community that allows teachers to post and respond in the space. The thought is to create a collaborative space that is missing and fill the gaps virtually, as a way for teachers to share resources.

Mr. Tragos then shared sample assignments from adviser room check-in to Modern and Classical Languages, among others. He also noted that in checking in with some advisers, all had 100% attendance. He believes the high attendance means that while this is not the way students prefer to learn, they are ready to do so and have some normalcy. This is a new way of thinking and the school is finding its way through it, while at the same time, also looking to add variety to instruction. Mr. Tragos also noted the plans by Dr. Joanne Panopoulos, Assistant Superintendent for Special Education, as she works to ensure support of New Trier's special education students.

At the conclusion of the first day, the school is in a place to revise, adapt, and improve. This will happen on a daily basis as teachers make the most immediate revisions. There will be ongoing virtual professional development. Feedback will be gathered from staff, students and parents. Learning will move forward with high quality content and instruction and the school will learn a lot along the way. The goal is for students to have the best educational experience they can under the circumstances. Mr. Tragos then invited comments and questions from Board members.

Ms. Albrecht asked for any public comments. Mr. Aaron Dorfman, with the Wilmette Beacon, had several questions, but was informed that this time was only for commentary on what was just presented. Dr. Sally noted that his questions could be answered after the meeting.

Mr. McLane noted it is astounding what the school pulled off. He shared his daughter's experience which was very positive aside from a few comments about Canvas. Mr. McLane also observed that what was pulled off in a matter of maybe ten days was a remarkable output.

Ms. Hahn thanked everyone for pulling this together, noting that it is a community effort. She also noted that if everyone could stay calm and assured that this will work for students as best it can, they will be in the best position possible. Ms. Hahn also shared a personal anecdote. She then noted that Mr. Tragos mentioned that feedback would be gathered from students and parents and inquired if there was a portal or receptacle where people could provide comments so it is not a one off to an adviser or teacher. While the instrument has not yet been created, Mr. Tragos noted that the plan is to have some sort of survey to collect feedback from all groups. Ms. Hahn also commented that this was well done in exercising a growth mindset, being flexible and keeping a positive attitude.

Mr. Dronen echoed Mr. McLane's and Ms. Hahn's comments, noting the great job of putting this together, including the work done by the Technology Department. He inquired, depending on how long this goes, if there is still a lot of work to be done to build out content and curriculum, to which Mr. Tragos replied there was. Mr. Tragos noted that course committees will come together in a way they may not have done before to share resources and be efficient. He also noted that there is some learning still to be done around content delivery such as making lessons more dynamic and giving assessments. Dr. Sally noted that a good foundation has been set today with this week continuing to set it. Teachers and students are getting used to a rhythm of communication as well. If this needs to be built out for multiple weeks, from this foundation, the school will start to innovate even further to try and make the experience as good as possible. Teachers know how to deliver curriculum in a classroom over a number of weeks to make it continually engaging for students and that expansive toolbox will be something that they will work on. Dr. Sally then mentioned the survey for students and teachers, noting that he and Mr. Spiro Bolos, Social Studies department faculty and New Trier Education Association president, have also spoken about it. Dr. Sally went on to say that teachers will need time for professional development and that this time will be needed on the earlier side. He noted that ISBE is supportive of this idea as well. He anticipated a professional development day soon after spring break would be necessary. Dr. Sally will keep the Board informed on this and he and Mr. Bolos will also discuss teachers' needs. He noted the great effort and thanked Mr. Tragos for his report.

Mr. Dronen shared an anecdote about his daughter's engagement in remote learning, noting that it exceeded his expectations. He thanked the transition team and the special education department, he asked Dr. Panopoulos to pass along his gratitude. He also thanked the technology department for putting this together in such a short period of time, it is a difficult situation, but off to a good start.

Mr. Robitaille noted how he loved the structure that has been incorporated, noting that everyone is looking for that right now, particularly students. By checking into adviser room each morning, it is something that is traditional for them and they are accustomed to. It is a great way to get the day started and introduce structure where it is probably needed.

Mr. Robitaille then inquired about how Mr. Tragos will ensure testing integrity as those begin to be administered. Mr. Tragos noted that traditional tests are still something that the school is navigating. Work is being done with the technology department to better understand the tools that are available for tests. Mr. Tragos believes that it will force the school to rethink what it is doing with assessments. That is not to say that all the current assessments are wrong, but this is a different environment, so how does the school try to understand what students know and can do. It may mean asking a different set of questions. It will push the school's thinking around what an assessment means and how students can demonstrate what they know.

Mr. Robitaille inquired if Mr. Tragos could summarize the feedback and focus on the things that did not work well or what the chief complaints were. Mr. Tragos stated that he had heard that there was inconsistency with teacher use of Canvas. He did say that patience is needed as some teachers ramp up their skill set. The other complaint was that remote learning did not seem innovative or creative enough. On the positive side, Mr. Tragos had heard that there has been rapid response from teachers, the delivery has been great, and a teacher even noted that he had a higher than usual assignment response rate. Mr. Tragos provided data related to the use of Canvas, noting that on March 6th, there were 72,000 page views on Canvas and by today at 2:30 p.m., there were 850,000 page views. Dr. Sally noted that he had heard about the ramp up as well. Noting that teachers have this standard that they want to meet, and for many, trying to cram the experience to meet that by today, was difficult. It is important to honor that feedback. Many teachers are in a sprint from now until Friday, but giving them a moment to pause to regroup will be a good idea.

Mr. McLane then inquired if Mr. Tragos will be benchmarking with cohort schools and neighboring schools as a way to get constant consortia feedback about what they are doing. Mr. Tragos noted that many are working to get their plans up and running. Mr. McLane then inquired if New Trier was the best practice right now, to which Mr. Tragos said that he would like to think that the District is.

Dr. Glucksman commented that he also got to observe his two students with remote learning and shared those thoughts. He also shared comments from his viewpoint as a person who teaches medical students. He noted that day one was so far so good.

Ms. Albrecht commented that this was an excellent job under incredible time pressure. She noted that she and Ms. Hahn also spoke earlier about how students were engaged and checking in to adviser room. She went on to note that the District is not inventing this alone and that all schools will deal issues such as the integrity of testing and that the collaboration of these schools will answer those questions. Ms. Albrecht commented that it is fortuitous timing that there is one week to start to understand what remote learning looks like and then it is spring break, which will allow time to digest it.

Ms. Albrecht inquired about the plan for substitute teachers, with Mr. Tragos clarifying if a teacher was ill and unable to deliver content. Dr. Sally responded that there will not be substitutes on a daily basis. Dr. Sally explained what normally happens when a teacher is sick, and believes that that will not change unless someone is very ill. In that case, a teacher may rely on colleagues and sharing of materials. If a teacher or student becomes sick, they need the time to get well. If a teacher has a long-term absence, the District will determine how to best support their classes, which is currently a work in progress. Ms. Albrecht concluded by saying with the current health environment, all of this is new ground.

Mr. Robitaille moved, and Ms. Hahn seconded, the motion to adjourn the Public Hearing on Remote Learning. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Robitaille, Mr. Dronen, Dr. Glucksman, Ms. Hahn, Mr. McLane, Ms. Albrecht

NAY: none

ABSENT: Ms. Ducommun

The motion passed.

***C. Remote Learning**

Mr. Robitaille moved, and Dr. Glucksman seconded, the motion that the Board of Education adopt Remote Learning, as presented. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. Dronen, Dr. Glucksman, Ms. Hahn, Mr. McLane, Mr. Robitaille, Ms. Albrecht

NAY: none

ABSENT: Ms. Ducommun

The motion passed.

VII. Administrative Items

A. Treasurer's Report for February 2020

Mr. Johnson presented the February 2020 Treasurer's Report. Mr. Johnson first spoke to the current situation noting that the District is working to better understand the costs it will incur during this remote learning period and other costs that will be avoided. Mr. Johnson will use the Finance Committee to discuss these items and bring relevant items to the Board, as needed. It is an evolving situation as the District works to continue to provide education and Mr. Johnson is sure the school can weather this from a financial standpoint. Mr. Johnson looks forward to presenting additional information in the coming months. Interest rates for February's Treasurer's Report show a gradual decline to 1.91% for short term investments and 2.18% for long term ones. Overall, a significant drop in interest rates for new investments in March that will be reflected next month. The overall rate will decline as other investments mature and are replaced by lower interest rate earning investments.

B. Financial Reports for February 2020

Mr. Johnson reviewed the Financial Reports for February 2020. Operating revenue was \$71,063,933 for the first eight months of the fiscal year, or 2.36% higher compared to last year. The adopted budget has a 2.26% increase and is trending well on the revenue side. Operating expenditures were \$69,936,932 through February. Exclusive of interfund transfers, the operating expenses were 3.1% higher than last year's, largely due to the timing of payments and transfers. The adopted budget has operating expenditures that are 2.10% higher than the budget last year, so the District will be monitoring spending as it heads into the last quarter of the year. Mr. Johnson welcomed any questions or comments, of which there were none.

***C. Capital Expenditures over \$50,000**

Mr. Johnson presented on the Capital Expenditures over \$50,000. Each year, the Board approves capital projects over \$50,000 that are included in the operating budget for the next fiscal year. These capital expenditures have longer lead times that need to be planned in the spring to accomplish the work over the summer. Those items are presented for approval and total \$2,430,500. Mr. Johnson then invited any questions or comments.

Mr. Robitaille moved, and Mr. Dronen seconded, the motion to approve the Capital Expenditures over \$50,000, as presented. Upon a roll call vote being taken, the members voted as follows:

AYE: Dr. Glucksman, Ms. Hahn, Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Albrecht

NAY: none

ABSENT: Ms. Ducommun

The motion passed.

***D. 15 Year Plan – Summer 2020 Bid Package 2 Approval**

Mr. Johnson presented on the 15 Year Plan – Summer 2020 Bid Package 2 Approval. This summer will be the first year of the fifteen year facilities plan. Work will concentrate on renovations at the Winnetka Campus on the third floor with a focus on educational needs and roof replacements, while at the Northfield Campus, the library will be improved, with other work including typical maintenance projects. The first bid package was approved at the February Board of Education meeting and tonight the District asks for approval of the second bid package. Overall, the District was happy with the number of bids that it received. The District is carefully monitoring the budget for this project. There was a budget estimate of \$3.7 million and the total was \$4.1 million in total bids for this bid package. Mr. Dave Conway, Director of Physical Plant Services, reminded Mr. Johnson earlier that the variance is that the budget was developed last summer and as the District looked at the work it hoped to accomplish on the third floor, it realized that it made sense to convert an old computer lab into two additional classrooms which will occur this summer. This was included in the bids that were discussed with the Facilities Steering Committee in the fall, but the estimate was never updated to include that, this is the main reason that the bid package is over what was expected. This will allow for more in the scope, with more benefits to students and teachers next school year. The stairwell work will be delayed until the following summer as the District thinks it is prudent due to schedule concerns. It also believes it will be able to get a better price by bidding the work next summer.

The District is also monitoring the schedule for these projects in light of the current situation. While the District committed to moving forward with bid package one, it does have the ability to pause the work, if needed, with a date of June for when that decision is needed. Ms. Albrecht noted that no one knows what the summer will look like, which Mr. Johnson agreed with, noting that that will be monitored carefully. Overall, given the scope of the project, the classrooms and the budget, the District is trending where it would like to be for the budget. Close monitoring will

continue as bid package three comes out next month. Mr. Johnson then invited any questions or comments from the Board.

Mr. Robitaille inquired if there were any lessons learned as there were some big misses in the original estimate. Mr. Johnson replied that one lesson learned was the need for longer lead time to develop the budget estimates. Since this was year one, design development should ideally take place in April or May, so there is a longer lead time in the design process, with bids taking place in the fall, instead of in the winter like was done this year. Mr. Robitaille then highlighted one issue, noting that if there had been more lead time with the design work around the HVAC (heating, ventilation, air conditioning) system, the District would have estimated higher, to which Mr. Johnson agreed. Mr. Johnson went on to note that this was the first time that the District was doing this type of renovation in this part of the school, which often times leads to unplanned issues. Mr. Johnson believes that earlier bids and having the lead time will result in savings. Mr. Robitaille then inquired how much Mr. Steve Cashman, President/Principal architect at Cashman Stahler Group, is involved, to which Mr. Johnson responded that these are his projects, so he is involved quite a bit and knows the building. Mr. Robitaille noted that Mr. Cashman was selected because of his knowledge of the buildings, to which Mr. Johnson noted that it will be carefully monitored, but overall, the District is trending to be on budget for this project.

Mr. McLane inquired that with the recession, if the District would have an opportunity to readdress some of these dollar amounts in the future as contractors may not be as busy as they would have hoped they would have been. Mr. Johnson responded that he thought the District was largely set, noting that it would find the best prices for the products that will need to be bought through allowances, but in terms of labor and materials, the District is fairly locked in. Dr. Sally noted the contingency, which Mr. Johnson stated was \$600,000, and was included in the budget.

Ms. Albrecht noted that the current situation could affect the District's estimates for future years, to which Mr. Johnson agreed. He noted there is a good history of having good estimates for the construction projects and coming in under budget after those estimates. From a longitudinal standpoint, the District is where it wants to be. The District is also looking to make one change in regards to the tiles. Currently, they would come from overseas, so the District is looking for American made tiles that are a lower price with less availability issues. Mr. Johnson is negotiating a credit for the other tiles now, so that will be a positive budget variance as well.

Mr. Robitaille moved, and Ms. Hahn seconded, the motion that the Board of Education award the prime trade contracts for the 2020 Renovations Project to those contractors as recommended by Pepper Construction. Upon a roll call vote being taken, the members voted as follows:

AYE: Ms. Hahn, Dr. Glucksman, Mr. McLane, Mr. Robitaille, Mr. Dronen, Ms. Albrecht

NAY: none

ABSENT: Ms. Ducommun

The motion passed.

VIII. Consent Agenda

- Bill List for the Period, February 1 – 29, 2020
- Personnel Report (Leave of Absence, Resignation, Retirements, Stipends and Administrator Contracts and Contract Amendments and Addenda)
- Consideration and Action on a Resolution Abating the District's Working Cash Fund
- Skyward Contract Approval
- Approval of Asbestos Abatement Bid
- Blackbaud Contract for Alumni and Foundation Web Site Software
- IHSA Renewal 2020-2021

Mr. Robitaille moved that the Board of Education approve the Consent Agenda, which includes the Bill List for the Period, February 1 – 29, 2020; Personnel Report (Leave of Absence, Resignation, Retirements, Stipends, and Administrator's Contracts for Assistant Principal for Student Life and Operations, Director of Athletics, Assistant Superintendent for Curriculum and Instruction, Principal – Northfield, Principal – Winnetka and Administrative Contract Amendments for Assistant Superintendent for Student Services, Assistant Principal – Northfield, Assistant Principal for Student Services, Assistant Principal for Administrative Services, Director of Business Services, Director of Physical Plant Services, Director of Communications, Director of Curriculum and Instruction, Director of

Human Resources, and Assistant Superintendent for Special Education and Addenda); the Resolution authorizing the permanent abatement of Working Cash Funds, as presented; approve a 3-year contract with Skyward as presented and authorize the Assistant Superintendent of Finance and Operations to execute the agreement; approve and award a contract to Kinsale Contracting Group Inc. for \$142,500.00 for the Asbestos Abatement related to the Winnetka Campus Summer 2020 Renovation Project; approve a 3-year contract with Blackbaud as presented and authorize the Assistant Superintendent of Finance and Operations to execute the agreement; and IHSA Renewal 2020-2021. Mr. Dronen seconded the motion. Upon a roll call vote being taken, the members voted as follows:

AYE: Mr. McLane, Ms. Hahn, Mr. Robitaille, Mr. Dronen, Dr. Glucksman, Ms. Albrecht

NAY: none

ABSENT: Ms. Ducommun

The motion passed.

IX. Board Member Reports

There were no Board Member reports.

X. Calendar of Events & Board Members' Requests for Staff Research and Future Agenda Items

Calendar of Events: Dr. Sally highlighted the following dates:

- Dr. Sally noted that school is closed and remote learning is taking place.

Mr. McLane inquired if the calendar on the website would be modified as some items are postponed, while others are not. He was not sure if the District was communicating quite as clearly as it should be, to which Dr. Sally noted that it would be looked into. There are many pieces being worked on as the school moves forward with events in the future, the hope is that those postponed events will happen, but at this point, it is unknown if they will.

There were no requests for Staff Research and Future Agenda Items.

XI. ADJOURNMENT

Mr. Robitaille moved, and Mr. Dronen seconded, the motion to adjourn. Upon a voice vote being taken, all members indicated they were in favor.

The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Lindsey Ruston, Secretary

Cathleen Albrecht, President