Dear New Trier Parents/Guardians:

New Trier High School invites you to participate in Virtual Parent-Teacher Conferences on **November 10 and 11, 2021**. Our <u>scheduling link</u> will open on **Friday, October 29, at 9:00 A.M.**

Last year we received overwhelmingly positive feedback about the flexibility virtual conferences provided to families by eliminating the stress of finding parking, navigating our campuses, and staying on schedule. Teachers will be available for five-minute individual video conferences using our new system, *Meet the Teacher*... For more information about parent-teacher conferences visit our website <u>HERE</u>.

Parent-Teacher Conference Dates:

Wednesday, November 10 4:00 – 6:00 P.M. (Session 1) 7:00 – 9:00 P.M. (Session 2)

Thursday, November 11 2:30 – 5:30 P.M. (Session 1) 6:30 – 8:30 P.M. (Session 2)

Online Scheduling and Video Conferences

The same link (below) will be used for both scheduling and attending conferences. You can schedule your Parent-Teacher Conferences between: Friday, October 29, starting at 9:00 A.M. and Friday, November 5, ending at 3:00 P.M.

Web Address for Scheduling and Video Conferences

https://nths.meettheteacher.com/

Signup Instructions

To schedule your Parent-Teacher Conferences online, you will need to enter your name and your student's name exactly as they are listed below. *Meet the Teacher* will automatically send a confirmation email to parents with a list of their appointments.

Information to Register: Parent/Guardian First Name: Parent/Guardian Last Name: Student First Name: Student Last Name:

Step-by-Step Instructions for Using Meet the Teacher

You **do not** need to install any application to participate in conferences; *Meet the Teacher* works with your web browser. You simply need a device with a microphone, speakers/headphones, a camera, and a compatible up-to-date web browser. For more information on computer and phone compatibility click <u>HERE</u>.

Need Help?

If you have any questions during registration, please call the Conference Helpline at 847-784-7607 from 9:00 A.M. until 3:00 P.M. Friday, October 29 through Friday, November 5. Your conferences will automatically begin at the scheduled start time and will timeout after five minutes. If you miss a conference, please attend your next session and reschedule with the teacher you missed at a later date.

Students will have an early dismissal Blue Day (12:10 Northfield and 12:30 Winnetka) on November 10. There is no school for students on November 11 and 12. We will send a reminder about the schedule closer to the dates.

Sincerely,

Denise Dubraser

Denise A. Dubravec Winnetka Campus Principal

Paul M. Wardthe

Paul M. Waechtler Northfield Campus Principal